



**OFFICE OF THE CHIEF DISTRICT MEDICAL &  
PUBLIC HEALTH OFFICER, KALAHANDI**



Advertisement No :- 5110/DPMW

Date :- 17/11/2018

**Tender Call Notice for Food Catering Service**

Sealed tenders are invited from suppliers / agencies / hoteliers / caterers / Persons for supply of Food Catering Services (Meals, Tiffin, Snacks, Tea, Coffee, etc.) to CDM & PHO Cum District Mission Director, Kalahandi for a period of one year on annual rate contact basis. Details regarding supply as per need and term & conditions may be downloaded from the website [www.kalahandi.nic.in](http://www.kalahandi.nic.in). The tender should reach the office of the undersigned by 26.11.2018 (till 12.00 P.M). Tender will be opened at 04.00 PM on 26.11.2018. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

*[Handwritten signature]*  
17/11/18

**Chief District Medical & PHO cum  
District Mission Director, Kalahandi**

## Tender for Food Catering Services

Office of the CDM & PHO Kalahandi invites tenders from reputed Caterers /Agency/Firms/Persons for providing food catering services for different training and Meeting etc based on the training and Meeting batch size for a period of 1 year. The number of Participants for each training / event will be communicated before 1 day of the meeting and training etc.

### 1. TENDER DETAILS :

Sl. No.	Particulars	Date
1.	Release of tender notification in website	17.11.2018
2.	Last date for submission of Technical and Financial Bids	26.11.2018 at 12 Noon
3.	Opening of Technical bids & Financial Bid	26.11.2018 at 4 pm
4.	Signing of Contract	By 30 <sup>th</sup> Nov 2018
5.	Start of Catering services contract	01.12.2018

### 2. Eligibility Criteria & Document submission:

The following are the minimum eligibility Criteria for the applicant to participate in the tender  
“for providing Food Catering service to O/o CDM & PHO Kalahandi”

- Should be based near O/o CDM & PHO Kalahandi, Bhawanipatna .
- Having Valid Food license
- Having GST Registration Certificate / PAN registration
- A declaration to the effect that the Caterer/Firm/Agencies/Person has not been blacklisted by any of the Organization at any point of time and no criminal/civil case is pending against the said Caterer.

Interested bidders may obtain details terms and conditions from the website for taking up this assignment.

The interested bidder may download the tender document from district website: [www.kalahandi.nic.in](http://www.kalahandi.nic.in)

The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as " Tender for Supply of FOOD to NHM in reference to advt. No- 5110 / DPMU dtd.17/11/2018" .

The tenders should be addressed to:

**The CDM&PHO cum District Mission Director,  
Bhawanipatna, Kalahandi, -766001 Odisha.**

*Shiraj*  
17/11/18

### Other Terms & conditions

1. The firm should have valid GST / PAN
2. Tender must be accompanied by Tender document Cost of Rs.1000/- (Non refundable) and EMD of Rs. 5,000/-(Rupees Five Thousand only) in technical bid by way of demand draft, drawn on any Nationalized/ Scheduled Bank in favour of the ZSS, NHM, MISCELLANEOUS, KALAHANDI payable at Bhawanipatna, Tenders not accompanied by tender document cost & EMD will not be considered, EMD of unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the contract without interest.
3. The firm will have to submit an Affidavit (On original Stamp Paper of relevant value) in the technical bid with the following clauses: -
  - a) Our organization / myself not been blacklisted by any Government Organization.
  - b) Our organization / myself does not have any legal suit / criminal case pending against it for violation of GST Act or any other law.
  - c) The CDM&PHO-cum- District Mission Directorate, Kalahandi will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged if any will be replaced by our Organization.
  - d) Our organization/ myself agrees to abide by all terms & conditions of tender.
  - e) Our organization/ myself will quote prices inclusive of all taxes.
4. The supplier selected shall have the responsibility to supply the food items mentioned at Annexure I & II as per supply order which is required for carrying out day to day official work of CDM &PHO, Kalahandi
5. Required items to be order one day prior to the event and the agency / firm is responsible to provide required quantity in time. In case of non compliance i.e delay in Supply, Poor quality of food etc 10% amount of penalty to be deducted from the billing amount.
6. The agency has to submit bill within 3 days of completion of the programme and payment will be made to the Bank account of the agency in next 10 days.
7. The agency has to take the responsibility to supply the food with Plates, glass, Container etc.
8. This rate will be applicable for items for one year on an annual rate contract basis.
9. The suppliers shall also ensure that the quality and quantity have to be as per the supply order and approved rate contract.
10. Delivery of the materials shall be made by the supplier at their own cost & risk.
11. The price should be quoted inclusive of all taxes & Catering charges on per plate basis.
12. For any dispute, decision of CDM&PHO-cum- District Mission Directorate, Kalahandi shall be final
13. All legal disputes are subject to the jurisdiction of Kalahandi court only.
14. The CDM&PHO-cum- District Mission Directorate, Kalahandi reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason there of

  
CDM&PHO Cum  
District Mission Director, Kalahandi



**FORMATS: ANNEXURE-I**  
**(To be submitted in Technical Bid Envelop)**

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Organization /Firm/Agency/Person	
2	Detail Address	
3	Name of authorized signatory (in capital letters)	
4	Authorization and specimen signature of the authorized signatory (If any)	
5	Telephone number of authorized signatory / Organization	
6	PAN (Photocopy of PAN) ( Photocopy to be attached )	
7	Tender Document Cost (DD) Rs.1000/-	
8	Draft number and date of the Security Deposit(EMD) Rs.5000/- ( Draft to be Submit)	
09	Annual Turnover (Audited balance sheet and P&L Account Duly signed by Chartered accountant (any of the last financial year. Photocopy to be attached. (Optional)	
10	GST Registration No	
11	Affidavit of declaration certified by Notary that the Affidavit in original stamp paper organization does not have any legal suit / criminal certified by Notary with clauses as case pending against it for violation of mentioned in clause no. 4 of the GST act or any other law and agrees terms & conditions) to abide by all terms & conditions of the tender	(YES/NO)
12	Whether all documents are submitted and signed by the authorized signatory of the organization in each page with seal	(YES/NO)

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation/forged information in the above statement at any stage, ourFirm/Agency will be blacklisted and will not have any dealing with your organization infuture.

Place

Date

Seal

*Signature*  
17/10/18

**Food: Annexure- II**

Sl No.	Items to be provided in the mentioned rate	Rate per plate (Inclusive of all tax and catering charges)	Type (FOOD)
1		Rs.50/-	Meals (VEG)
2		Rs.80/-	Meals (NON VEG)
3		Rs.80/-	Meals (VEG)
4		Rs.100/-	Meals (VEG)
5		Rs.100/-	Meals (NON VEG)
6		Rs.120/-	Meals (VEG)
7		Rs.120/-	Meals (NON VEG)
8		Rs.150/-	Meals (VEG)
8		Rs.150/-	Meals (NON VEG)
9		Rs.180/-	Meals (VEG/ NON VEG)
10		Rs.200/-	Meals (VEG/ NON VEG)
11		Rs.20/-	Tiffin (Dry) and sweet
12		Rs.25/-	Tiffin (Dry) and sweet
13		Rs.30/-	Tiffin (Dry) and sweet
14		Rs.40/-	Tiffin (Dry) and sweet
15	Tea	Per cup	
16	Coffee	Per Cup	
17			Dry Fruits (Banana, Apple)
18			Dry Food (Kaju,Mugdal)
19			Snacks (Biscuit,Mixture)

**Documents to be submitted:-**

1. Application form
2. Copies of PAN
3. up to date GST certificate
4. Food license.
5. Affidavit.
6. Financial BID in prescribed Format
7. EMD – Rs.5000/- (Security)
8. Tender Paper cost with DD of Rs.1000/- (Non refundable)

*Signature*  
15/11/18

**CHIEF DISTRICT MEDICAL OFFICER  
CUM DISTRICT MISSION DIRECTOR  
KALAHANDI**

*Signature*  
15/11/18