

Important Dates

1	Date of hoisting of the bid document on website	03.09.2018
2	Date & time for sale of the bid documents	03.09.2018 at 10.30AM
3	Last date & Time for receipt of bid documents	17.09.2018 at 05.00 PM
4	Date & Time of opening of Bid document	18.09.2018 at 11.00AM

Check List of Documents

Sl. No.	Particulars of Item	Status (Yes/No)
1	Copy of valid Company Registration Certificate and GST Certificate.	
2	Copy of audited balance sheet and profit and loss account for 2015-16 and 2016-17 clearly indicating the turn over.	
3	Work experience certificate from authorized office not below the rank of executive engineer/ copy of work order/ copy of agreement in support of execution of similar nature of works.	
4	Proof of Experience/ Contracts.	
5	Xerox copy of the Income Tax Clearance Certificate ,PAN card of the supplier/manufacturer etc.	
6	Original Money receipt/ Demand Draft as proof of payment of Tender Cost.	
7	EMD for Rs 10,000 in shape of DD.	
8	Undertaking for capacity to deliver in stipulated time frame.	
9	Undertaking for no blacklisting.	
10	Undertaking for no pending legal cases.	
11	Bid Processing Fees of Rs 2500 in shape of DD	
12	Authorization certificate	

OFFICE OF THE COLLECTOR AND DISTRICT MAGISTRATE, KALAHANDI

NIT No- 380 / Dated: 01.09.2018

Notice Inviting Tender

Sealed Item rate tenders are invited in double covers system by DSO, Kalahandi from intended reputed Firms/Agencies for "Supply of Sports Equipment " to Sports Hostel, Bhawanipatna in the year 2018-19 having valid GST certificate, Dealership certificate, PAN card and required test certificate in conformity with detailed tender call notice.

The bid documents consisting of detailed specification, schedule of quantity and a set of terms and conditions and other necessary documents can be seen and purchased from the office of the under signed on payment of Rs 2500.00(Rupees Two Thousand Five Hundred Only) per set in shape of demand draft in favour of DSO, Kalahandi payable at Bhawanipatna during office hours except Sundays and holidays till last date of sale of bid documents. The bid document is also available in the district portal <http://www.kalahandi.nic.in> and can be downloaded till last date of sale of bid documents. The bids downloaded from district portal must be submitted with tender paper cost of Rs 2500.00(Rupees Two Thousand Five Hundred Only) in shape of demand draft in favor of DSO, Kalahandi payable at Bhawanipatna otherwise the bid will be rejected.

Bids must be accompanied with required EMD of Rs 10000.00(Rupees Ten Thousand Only) in shape of demand draft duly pledge in favor of DSO, Kalahandi. Bids without E.M.D or in any other shape/ form will not be considered and may be rejected.

Bidders are required to submit technical bids, financial bids, DD towards cost of tender papers and bid processing fees shall be sealed in separate envelopes super-scribing "Technical bid", "financial bid", "Cost of Tender paper", "EMD" and "Bid processing fee" respectively and shall be submitted in a single large envelope super-scribing "Supply of Sports Equipment to Sports Hostel, Bhawanipatna". The bidder or his authorized agent should be present on the date of opening along with the samples of the Sports Equipments failing which the tender may be rejected.

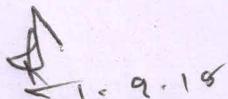
The bid document will be available in District Sports Office, Kalahandi and in the district web portal from 03.09.18 for sale till 5:00PM hours. The bid documents will be received up to 17.09.18 at 5:00PM by register/speed post only and will be opened on 18.09.18 at 11:00AM in the office chamber of ADM, Kalahandi in the Presence of the bidders or their authorized representatives. The financial bids of unsuccessful bidders will not be opened.

Tenders received after due date and time will not be accepted. DSO, Kalahandi will not be responsible for late receipt of bid documents for postal delay or any other reasons. The tenders/bids sent through electronic means shall not be accepted. Any corrigendum/addendum, if any, will be uploaded in the above mentioned website and will be published in newspapers.

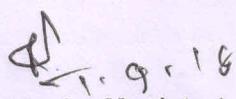
The bids incomplete in any shape will not be considered for acceptance and liable for rejection.

DSO, Kalahandi reserves the right to accept or reject any or all tenders/bids without assigning any reason thereof.

For any queries you may contact at Mob No.9658323809/ 9438294455
Address: District Sports Office, Kalahandi.
E-mail : dsokalahandi@gmail.com


Additional District Magistrate
Kalahandi

Memo No 381 / Date 01.09.2018
Copy to DIO, NIC, Kalahandi for uploading the same in the district website .


Additional District Magistrate
Kalahandi

2.1 Background

Sports & YS Deptt., Government of Odisha, has been approved the sanctioned of an amount of Rs. 4,34,200/- towards purchase of sport equipments, Dress materials, Shoe materials for Sports Hostel, Bhawanipatna and placed the funds to the Collector, Kalahandi and approved the indicative list of sport equipments, Dress materials, Shoe materials and its brand and quality to be procured for Sports Hostel, Bhawanipatna.

DSO, Kalahandi intends to procure sports equipment as per the indicate list @ Rs. 4,34,200/- for Sports Hostel, Bhawanipatna in the district. The detail list of equipments will be given to the successful bidder after the completion of the tender process. The cost is inclusive of all applicable taxes & transportation cost. The upper quoted price for each of the sports equipment must be within the price limit mentioned in the indicative list for each items. (inclusive of all charges etc.)

2.2 Scope of Work

The scope of work is comprising of supply of sport equipments of the required brand and quality to the Sports Hostel, Bhawanipatna. The bidders are required to submit samples of each sport equipments as per the specification in the indicative list given below. The selected bidder is required to make delivery at Sports Hostel, Bhawanipatna within 20 days of assignment of the Order/Contract.

3.1 Firms/Dealers

- I. A person that owns or runs a business and authorized by the principal manufacturer.
- II. A group of person that owns or runs a business and authorized by the principal manufacturer.

3.2 Warranty

Written documents issued to the purchaser of an article by its firms/Dealers promising to repair or replace the defective goods within a specified time.

4.1 Eligibility Criteria

The firms/dealers should be a proprietorship/Partnership/Company established in India and must be having company registration certificate or authorization certificate along with manufacturers' confirmation of extending required warranty for the product. If the firm is a authorized agent/dealer of the manufacturer then certified documentary evidence to this effect is to be attached along with technical bid.

4.2 GST Certificate

The firm/dealer must have valid GST certificate and shall produce with technical bids.

4.3 Experience

The Firm/Dealer should have experience of executing or supplying of sport equipments of Rs. 3.00 Lakh in a single lot/order against a single work order in the last 3 years. Copy of work order clearly specifying the date of award contract, contracting authority, quantity and cost of sport equipments shall be attached.

4.4 Supply Capacity

The bidder must submit an undertaking stating that it has capacity of supplying Sport equipments costing up to Rs 4.5 lakh.

4.5 Financial Turn over

The bidder must have an average annual turnover of Rs 10 lakh. In the presiding two financial year i.e 2015-16 and 2016-17. The bidder has to submit balance sheet and profit and loss account shall be submitted duly audited by an chartered accountant in support of proof for last two financial years i.e 2015-16 and 2016-17.

4.6 PAN card/ ITR Details

The firm/ dealer must furnish PAN card including Income Tax Return details of last two years i.e. 2015-16, 2016-17 with technical bids.

5. Cost of Bid Document

The bidder must incorporate money receipt with technical bid as proof of purchase of bid documents or the Demand Draft of Rs. 5000(Rupees Five thousand) in favour of DSO, Kalahandi towards cost of bid documents if downloaded from district portal.

6. Bid Processing Fees

The bidder shall submit a bid processing fees Rs 2500. (Rupees Two Thousand Five Hundred Only) in favour of DSO, Kalahandi payable at SBI Bhwanipatna along with technical bid.

7. EMD(Earnest Money Deposit)

The bidder shall submit EMD of Rs. 10000.00(Rupees Ten Thousand Only) with bid in favour of DSO, Kalahandi in shape of demand draft payable at SBI, Bhwanipatna.

8. Undertaking as to litigation/Black Listed

The bidder shall submit self certified undertaking to the effect that there is no major legal cases pending against it or him and not being black listed by Govt. of Odisha and any other Govt. of union territory and other authorities as per the format attached.

10. Undertaking for supply of sports Equipments on or within stipulated time

The bidder shall submit undertaking as to supply of sports equipments within the time period allotted to him with technical bid as per the format attached.

10. Samples of Items

The bidder shall exhibit samples of sports equipments in conformity with the specification on opening day.

9. INSTRUCTIONS TO BIDDERS

General Instructions

- Interested bidders are advised to view the detailed tender documents at or can be had from DSO, Kalahandi.
- Bidders desirous of participating in the tender shall have to pay the tender cost mentioned in notice inviting tender. The tender cost is required to be paid in shape of Demand draft only, drawn from any nationalized bank in favour of DSO, Kalahandi and payable at Bhawanipatna. The tender cost is exclusive of GST and is not refundable.
- Earnest money as specified in bid shall be deposited in shape of Demand Draft from any nationalized bank in favour of DSO, Kalahandi at the time of submission of bid.
- EMD of the unsuccessful bidders shall be returned to them within in a week of the selection of successful bidder. The EMD of the successful bidder will be returned after six months from successful completion of supply.
- The bid processing fee of Rs 2500.00(Rupees Two Thousand Five Hundred Only) shall be submitted with technical bid in shape of demand draft in favour of DSO, Kalahandi payable at Bhawanipatna.
- The bidders shall submit copies of documents defining their respective constitutional or legal status, place of registration and principle place of business company or firm or partnership.
- Bidding firms are required to submit documents related to assignment of Power of attorney to sign the agreement on behalf of bidders if they desire so.
- Bidding Partnership firms are required to submit complete partnership deeds along with the bid documents.
- The bidders shall submit reports on their financial standing such as audited profit and loss statements, balance sheet, Auditors reports and banker's certificates for the past two years. All accounting statements must be duly audited and submitted along with the auditor's note of accounts and accounting standards.
- The bidders shall submit information on their performance during last 2 years in proper format.
- The supplied materials shall strictly comply with the specifications as mentioned in the bid, otherwise the material shall be liable for rejection.
- Since timely execution of works is the essence of the contract, requests for extension of time for supply shall not ordinarily be entertained.
- Notice inviting tender, bid documents, prescribed Technical bid, financial bid, terms & conditions shall form the part of the tender.
- The quoted rates shall be inclusive of GST.
- Besides, EMD, the bidder shall have to submit performance security 5% of the contract value shape of Demand Draft at the time of issuing supply order. The performance security will be refunded on satisfactory completion of supply and completion of warranty obligations.
- The EMD may be forfeited in case
 - i. The Bidder withdraws its bid within validity period of 90 days.
 - ii. The Bidder does not respond for clarification of bid.

- iii. The Bidder fails to provide the required information during the evaluation process.
 - iv. The Bidder submits false information.
 - v. The Bidder fails to sign Agreement in time or does not furnish Performance Security i.e 5% of the Contract value.
 - vi. The Bidder materially alters his Bid during the Bid processing period.
- District Sports Office, Kalahandi will not be responsible for any incidental or consequential losses of the firms in any forms..
 - Deviations in respect of specification, quantity, quality etc. will not be acceptable under any circumstances.
 - Prices quoted must be firm and fixed both in figure and word inclusive of GST, transportation & delivery charges.
 - Conditional tender shall not be accepted.
 - Canvassing in any manner shall not be entertained and will be viewed seriously leading to rejection of the bid.
 - All the bid documents submitted by the Bidder shall be self-attested or else liable for rejection.
 - The delivery shall be made within 20 days from the date of issue of supply order to the delivery point.
 - The bid documents found short of any mandatory & statutory documents are liable for rejection.

10. Opening of Financial Bid

- If the Technical Bid is found responsive/ valid and the bidder can exhibit the sample sports items as per the required specifications, the financial bid will be opened.

11. Bid Processing Fee

Apart from cost of tender paper, the bidder shall submit a Bid processing fees of Rs 2500.00(Rupees Two Thousand Five Hundred Only) along with Technical Bid failing which the tender will be rejected. It is non-refundable.

12. Delivery Mechanism

The delivery of the sports equipments as per the list made by the bidder at the Sports Hostel, Bhawanipatna. A random quality and quantity check will be conducted at the time of each delivery. If the quantity and quality is found non-satisfactory & delivery is not made within the stipulated period, the bidder may be penalized up to 100% of the Order value.

13. Validity of Tender

90 days from date of receipt of Bid documents.

14. Settlement of Dispute

In case of any dispute arises between the supplier and purchaser shall be tried to resolved amicably by mutual understanding. If the party fails to resolve the dispute within 21 days shall be settled through arbitration under the jurisdiction of Bhawanipatna Court only as per Indian Arbitration and Conciliation Act-1996.

15. Payment

Payment shall be made after random inspection of supplied materials by the Inspection team and found satisfactory.

16. Liquidated Damages

In case the supplier fails to supply the sports items within the stipulated period the liquidated damages maximum up to 100 percent of the order value.

Sports equipments specification:--

Sl No.	Name of the Sports Materials	Name of the Items	Quantity
1.	Dress materials	1. Track Suits (Fenta, Victa, Shivnaresh, Rakshak, Dida, Spartan)	52 no.
		2. Shorts & Banians (Fenta, Victa, Shivnaresh, Rakshak, Dida, Spartan)	104 pair
		3. Kitbag	52 no.
2.	Shoes materials	1. Warm up shoes with socks for Athletics. (Fenta, Nivia or any other reputed brand /company).	40 pair
		2. Warm up shoes with socks for Football. (Fenta, Nivia or any other reputed brand /company).	32 pair
		3. Game Shoes with socks for Athletics Spikes.(Fenta, Nivia or any other reputed brand /company).	40 pair
		4. Game shoes with socks for Football boot.(Fenta, Nivia or any other reputed brand /company).	96 pair
3.	Game equipments	1. Football (Nivia, Cosco, fenta).	40 no.

Adh
01.09.18

COACH-IN-CHARGE

SPORTS HOSTEL BHAWANIPATNA

[Signature]
11/9/18

**District Sports Officer
Kalahandi**

[Signature]
1.9.18

**Addl. Dist. Magistrate
Kalahandi**

[Signature]

(Sample Format for Undertaking as to Capacity of Supply)

UNDERTAKING FOR SUPPLY OF SPORTS EQUIPMENT

We confirm that we have the capacity to supply the required sports equipment amounting to Rs _____ lakhs to Sports Hostel, Bhawanipatna, Kalahandi district(____ nos) as per their requirement in a time frame of 20 days .

For and on behalf of:

Signature(with Seal)

To:

The DSO,

Kalahandi

UNDERTAKING THAT THE FIRM/INSTITUTION IS NOT BLACKLISTED

We confirm that we are not blacklisted by any Government Institution/CPSE/SLPE/Local Authority.

For and on behalf of:

Signature(with Seal)

To:

The DSO,

Kalahandi .

Financial Bid

Supply of sports Items.

SI No.	Name of the Sports Materials	Name of the Items	Quantity
1.	Dress materials	1. Track Suits(Fenta, Victa, Shivnaresh, Rakshak, Dida,Spartan)	52 no.
		2. Shorts & Banians(Fenta, Victa, Shivnaresh, Rakshak, Dida,Spartan)	104 pair
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		3.Game Shoes with socks for Athletics Spikes.(Fenta, Nivia or any other reputed brand /company).	40 pair
		4.Game shoes with socks for Football boot.(Fenta, Nivia or any other reputed brand /company).	96 pair
3.	Game equipments	2.Football (Nivia, Cosco, fenta).	40 no.

Handwritten signature
21.09.18

COACH-IN-CHARGE
S HOSTEL BHAWANIPATNA

Handwritten signature
11/9/18

District Sports Officer
Kalahandi

Handwritten signature
11.9.18

Addl. Dist. Magistrate
Kalahandi

Signature of Bidder

Handwritten signature