

OFFICE OF THE MUNICIPAL COUNCIL, BHAWANIPATNA

Letter No 5133

Date 15/12/22

Tender call Notice for Selection of Bidder for Supply of Bicycle to

Bhawanipatna Municipality.

Sealed quotations are invited from the authorized Dealers/ Firms/ Suppliers/ Traders having Updated IT return & GST for supply of following items as per the specification noted against each to Bhawanipatna Municipality.

01	Available of Tender documents in website	http://www.kalahandi.nic.in
02	Last date and time of submission of Tender paper	28/12/2022, 3.00 PM
03	Date and time of Opening of Tender	29/12/2022, 4.00 PM
04	For downloading the Tender paper documents and term and Condition of assignment, please visit http://www.bhawanipatnamunicipality.in	http://www.bhawanipatnamunicipality.in

The authority reserves right to reject any or all the EOIs without assigning any reason thereof. Any Change/ Correction/ Corrigendum in respect the above shall be placed in <http://www.kalahandi.nic.in> & <http://www.bhawanipatnamunicipality.in> website.

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Executive Officer
Bhawanipatna Municipality

TERMS AND CONDITIONS

01. The rate of supply of bicycle noted below should be inclusive of all taxes / transportation cost etc to be delivered at Bhawanipatna, in Kalahandi district.
02. Name of the brand should be mentioned in the quotation clearly along with ISI registration number (wherever applicable) with company list.
03. The successful quotationers should supply the materials within 7 days for Bicycle from the date of placing of the indent by the concerned office. If the quotationers fails to supply the correct and complete indent materials within the specified date mentioned in the indent. The supply order would stand automatically cancelled.
04. The sealed tender in plain paper should accompany the self-attested Photo copies of the following document.
 - a) PAN Card
 - b) Income tax clearance (Up to 31.03.2020)
 - c) Dealer registration certificate and TIN Number
 - d) Up to date GST certificate.
 - e) Dealer ship authorization from the Manufacturer.
 - f) Any other relevant document lawfully required by the committee. The Original certificate shall be produced for verification, if asked for.
05. The tender received on the stipulated date and time without all required document, shall be liable for rejection and will not be entertained. The Executive Officer, Bhawanipatna Municipality will not be responsible for postal or any other delay for receiving tender paper.
06. No payment will be made till delivering all required items purposed by Executive Officer, Bhawanipatna Municipality.
07. The quotationers should bear the responsibility for proper delivery of materials at Bhawanipatna in Kalahandi district and he should bear the loss or damage during transit.
08. The dealer/supplier should not compete for the particular item, where the manufacturing company of the said item had come forward for filling of quotation for supply. In this case, the tender of other dealer/supply of will be liable for rejection without assigning any reason thereof.
09. The quotationers should file quotation for the item supper scribing on the top of the envelope/cover. The words tender and quotation mention in this notice will have the same meaning.
10. The undersign reserve the right to reject/cancel any or all the quotations without assigning any reason thereof.

Executive Officer
Bhawanipatna Municipality

Annexure-A

Sl.No.	Terms and Conditions	Documents to be submitted.
1	The Dealers/Supplying Agency should be bona fide registered body having valid Registration No.	Attested Xerox copy Registration certificate.
2.	The Dealers/Supplying Agency should have PAN/ TIN & up to date GST Registration Certificate.	Attested Xerox copy of the PAN/ TIN & GST Registration Certificate.
3.	It has not been blacklisted by any Government Organization.	Declaration in Self format
4.	Rates should be quoted inclusive of charges of GST/transportation to the SUH, Bhawanipatna Municipality and other taxes as applicable.	Mentioned in Financial Bid (Tender Form part-2).
5.	The Municipality will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by the Dealers/Supplying Agency.	Undertaking
6.	The tenderer should deposit EMD of Rs.10,000/- (Rupees Ten thousand) only in shape of Demand Draft in favour of Executive Officer, Bhawanipatna Municipality payable at any Nationalized Bank of Bhawanipatna. Tenders without EMD Money will be liable for rejection. The EMD money deposited by the successful tenderer will stand converted to security deposit, which will be refunded after successful completion of supply. The EMD of unsuccessful renderers shall be refunded after finalization of the tender process.	Demand Draft of Rs.10,000/-
7.	Money receipt in original in support of purchase of tender papers or Demand Draft of Rs.1,000/- (Rupees One thousand) only in favour of Executive Officer, Bhawanipatna Municipality payable at any Nationalized Bank of Bhawanipatna.	Demand Draft/ Original receipt to be enclosed.
8.	Conditional tender are liable to be rejected. In the event of acceptance, District Collector's decision will be final. The tender, which is not as per our required specifications will not be considered.	See specifications.
9.	If the successful bidder fails to supply within the stipulated period i.e. 20 days of receipt of supply order, liquidated damaged @2 % per day of delay shall be deducted from the final payment.	Self declaration of the bidders with Seal and signature.
12.	The payment will be made after submission of receipt/acknowledgement from the Bhawanipatna Municipality as per the supply order. The tender committee will check the quality of supply.	
13	Rates quoted against this tender shall remain valid up to 6 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.	
14	The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.	

15.	The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.	
16	Income tax returns for last two financial year (2019-20 & 2020-21)	Self attested copy
17	Documents of any past experience if any submitted	Self attested supply orders.
18	Self declaration of non-pendency of any legal cases	Self declaration.
19	Self declaration in connection with abiding all terms and conditions in tender.	Self declaration.
20	All documents to be submitted with self attestation.	

Executive Officer
Bhawanipatna Municipality

Signature and Seal of the Tender

TENDER FORM
Part-I
(Technical Bid)

1	Name of the Dealers/Supplying Agency (In capital letters)	
2	GST Registration Certificate submitted or not	
3	PAN submitted	
4	Demand Draft towards EMD of Rs.10, 000/- submitted.	
5	Demand Draft towards tender paper cost Rs.1,000/ submitted	
6	Documents of any past experience of supply (Attested copies to be submitted)	
7	Income tax returns of last two financial year 2019-20 & 2020-21.	
8	Self declaration of non-pendency of any legal cases	
9	Self declaration in connection with abiding all terms and conditions in tender.	
10	All documents submitted with self attestation.	

DECLARATION.

I/We hereby declared that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the Dealer/ Supplying Agency will be blacklisted and will not have any dealing with in future.

Place:
Date:-

Signature & Seal of the Tenderer.

TENDER FORM

**Part-II
(Financial Bid)**

SI No.	Brief Description of the Item	Qty	Specification	Quoted rate per item in (Rs)	Total Quoted rate
1	Ladies Bicycle	118	Branded bicycle with carrier, chain cover, basket and mud guard, Tin or fibre name plate		

Rates should be quoted inclusive of transport charges & also inclusive of charges of taxes as applicable.

Signature and Seal of Tenderer.

Place: