

OFFICE OF THE REGULATED MARKET COMMITTEE, BHAWANIPATNA
At/Po- Bhawanipatna, Near Kendriya Vidyalaya, Dist – Kalahandi, PIN- 766001
E-Mail-rmcbhawanipatna@gmail.com

No. 281/

Dated. 18.11.2022

QUOTATION CALL NOTICE

Regulated Market Committee, Bhawanipatna invite sealed quotation as per term and condition given from the reputed Service Providers having valid License and other required documents under jurisdiction of Kalahandi district to provide following Manpower to the RMC, Bhawanipatna for engagement as Quality Analyst for paddy procurement operation during KMS 2022-23 for a period of 3 (three) months. The quotation must reached in the office of the RMC, Bhawanipatna by Regd. Post / speed Post/ courier/ By Hand on or before **24/11/2022 at 3.00 PM**. Any quotations received after due date and time will be rejected. The quotation will be opened on dated. **25/11/2022 at 11.30 AM** at RMC, Office Bhawanipatna in presence of quotationer or their authorized representative. The Chairman, RMC, Bhawanipatna will have the right to reject all or any of the quotation without assigning any reason. The RMC office may be contacted in this regard during office hours.

By order of
Sub-Collector, Bhawanipatna
Cum-Chairman, RMC, Bhawanipatna

SECRETARY
RMC, Bhawanipatna

Sl No.	Name of the Post	Minimum Qualification	Age	Required Numbers	Wages	Remarks
01	Quality Analyst	10 th Pass	18-45 Years (Male)	10 Nos.	Wages rate (Semi Skilled) as per latest guideline of Labour Commissioner, Odisha Bhubaneswar	Preferably local people having minimum 3 Season (KMS) experience as quality Analyst.

Memo No. 282

Dated. 18.11.2022

Copy along with the quotation documents forwarded to the District Information Officer, Kalahandi for information and he is requested to host the quotation call notice in the Kalahandi district portal from **18/11/2022 to 24/11/2022 up to 3.00 PM** for is wider publicity.

SECRETARY
RMC, Bhawanipatna

Memo No. 283

Dated. 18.11.2022

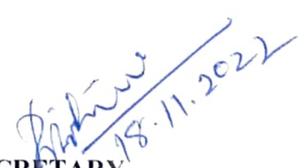
Copy submitted to the Collector and District Magistrate, Kalahandi for favour of kind information.

SECRETARY
RMC, Bhawanipatna

ELIGIBILITY / QUALIFYING CRITERIA FOR THE HR RECRUITMENT AGENCY

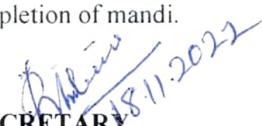
Following are the essential qualifying criteria for the HR Service Provider to technically qualify for the assignment:

1. The bidder should be incorporated or registered as a Partnership Firms, Private Limited Company, Public Limited Company, or Society / trust since last 3 years. The Incorporation / Registration certificate should be furnished as documentary proof.
2. The bidder should have been a HR Service Provider for at least 3 years and preference should be given to those service provider who provides Quality Analyst. A list of Clients being served or served in by the bidder must be provided.
3. The bidder should have valid registration under Service Tax Rules, Income Tax, EPFO, ESI Corporation and under Labour Act. The copies of Service Tax Registration Certificate, Permanent Account Number (PAN), Labour Registration Certificate, EPF Registration Certificate and ESI Registration Certificate should be furnished as documentary proof.
4. The average annual turnover of the bidder for the past 3 year should not be less than Rs. 5,00,000.00 (Rupees Five Lakh) annum. A copy of the Audited Balance sheet must be submitted as a proof of turnover.
5. The HR Service Provider must have filed income tax return for the financial years 2019-20, 2020-21 and 2021-22. Copy of Income Tax Return should be furnished as documentary proof.
6. The bidder should have a registered office in Kalahandi district.
7. The bidder should not have been black listed by any State Government or Central Government. A self-declaration to this effect shall be submitted by the bidder in the prescribe format.


SECRETARY
RMC, Bhawanipatna

Term and Condition

1. The Service Provider will be responsible for timely engagement of the personnel.
2. At the time of selection process preference may be given to the persons having minimum 3 season (KMS) working experience as quality analyst during paddy procurement under RMCs. Considering the nature of the job for which during selection of such personnel prior consultation of the RMC, Bhawanipatna is required.
3. The engagement period of the personnel is up to 90 days or completion of procurement season KMS 2022-23 which even is earlier.
4. The day to day work to the deployed personnel will be assigned by the designated officer of the RMC, Bhawanipatna and all the monitoring and reporting aspect of the deployed personnel will be under control and supervision of the designated officer.
5. In case office of the RMC Bhawanipatna is not satisfied with the performance of the deployed personnel may ask the service provider in writing providing the reason there of to withdraw the personnel and provide a replacement immediately.
6. The RMC, Bhawanipatna shall not be responsible for any financial loss or any injury to any person deployed by the service provider in course of their performing the duties or for payment towards any compensation.
7. The persons deployed shall be required to report for the work time specified by the Secretary or such other officer of the RMC, Bhawanipatna and may also required to work as per mandi scheduled time for each day till completion of mandi.


SECRETARY
RMC, Bhawanipatna

**SELF DECLARATION FOR NOT BLACK LISTED AND MAKING
FAIR PAYMENT TO THE CANDIDATE**

To

The Sub-Collector, Bhawanipatna
Cum-Chairman, RMC, Bhawanipatna

Ref: Quotation No. _____ dated. _____

Sir,

I/we _____ here by confirm that our firm has not been banned or blacklisted by any Government organization / Financial institution / Court / Public sector Unit / Central Government.

I/we _____ here by confirm that our firm will pay Rs. _____ into the bank account of candidates engaged every month in case of his / her attendance on all working days.

Date:

Place:

Signature & Seal of the quotationer

DETAILS OF THE QUOTATIONER

Sl No.	Particular	
1	Name of the Firm / Agency	
2	Registered office Address & Complete postal address	
3	Telephone Number & E-Mail ID	
4	Name of Authorized Signatory (in Block Letters)	
5	Contact No. of authorized signatory	
6	Type of Firm (Proprietary/ Partnership/ Pvt. Ltd / Public Ltd)	
7	Date of Establishment and Experience in business (In number of years)	
8	GST Registration No.	
9	PAN No.	
10	ESI Registration No.	
11	EPF Registration No.	
12	Labour Registration Certificate	
13	Wages Quoted and Service charges if any (Per Person)	