



OFFICE OF THE CHIEF DISTRICT MEDICAL &  
PUBLIC HEALTH OFFICER ,KALAHANDI



Advertisement No :- 3160

Date:- 28/06/2022

**TENDER CALL NOTICE**

Sealed tenders are invited from suppliers / agencies/ hoteliers/caterers/Persons/ for supply of Food Catering Services (Meals, Tiffin, Tea, Coffee, etc.) to CDM & PHO Cum District Mission Director, Kalahandi for a period of one year on annual rate contract basis. Details regarding supply as per need and term & conditions may be downloaded from the website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) . The tender should reach the office of the undersigned by 15.07.2022 (till 12.00 P.M) . Tender will be opened at 04.00 PM on 15.07.2022. The undersigned reserves the right to reject any or all the tenders without assigning any reasons thereof.

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**Chief District Medical & PHO cum  
District Mission Director , Kalahandi**

## Tender for Food Catering Services

Office of the CDM & PHO Kalahandi invites tenders from reputed Caterers /Agency/Firms/Persons for providing food catering services for different training and Meeting etc based on the training and Meeting batch size for a period of 1 year. The number of Participants for each training/event will be communicated before 1 day of the meeting and training etc.

### 1. TENDER DETAILS:

Sl. No.	Particulars	Date
1	Release of tender notification in website	28-06-2022
2	Last date for submission of Technical and Financial Bids	15-07-2022 at 12 Noon
4	Opening of Technical bids & Financial Bid	15-07-2022 at 4 pm
5	Signing of Contract	By 20-07-2022
6	Start of Catering services contract	21-07-2022

### 2. Eligibility Criteria & Document submission:

The following are the minimum eligibility Criteria for the applicant to participate in the tender

"for providing Food Catering service to O/o CDM & PHO Kalahandi"

- Should be based near O/o CDM & PHO Kalahandi, Bhawanipatna..
- Having Valid Food license
- Having GST Registration Certificate/ PAN registration
- A declaration to the effect that the Caterer/Firm/Agencies/Person has not been blacklisted by any of the Organization at any point of time and no criminal/civil case is pending against the said Caterer,

Interested bidders may obtain details terms and conditions from the website for taking up this assignment. The interested bidder may download the tender document from district website: [www.kalahandi.nic.in](http://www.kalahandi.nic.in)

The tender will have to be submitted in two parts i.e. technical bid (Cover-A) and price bid (Cover-B). The bidders should submit their technical and price bid separately in two envelopes clearly marked as technical bid & price bid and those two envelopes should be put into another outer envelope super scribed as "Tender for Supply of FOOD to NHM in reference to advt. No-

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### Other Terms & conditions

1. The firm should have valid GST/PAN
2. Tender must be accompanied by Tender document Cost of Rs. 1000/- (Non refundable) and EMD or Rs. 5,000/- (Rupees Five Thousand only) in technical bid by way of demand draft, drawn on any Nationalized Scheduled Bank in favour of the ZSS, NHM, MISCELLANEOUS, KALAHANDI payable an Bhawanipatna, Tenders not accompanied by tender document cost & EMD will not be considered, EMD on unsuccessful tenderers will be returned without interest on finalization of bid. EMD of successful tender will be retained & will be refunded on successful completion of the contract without interest.
3. The firm will have to submit an Affidavit (On original Stamp Paper of relevant value) in the technical bid with the following clauses: -
  - a) Our organization / myself not been blacklisted by any Government Organization.
  - b) Our organization/myself does not have any legal suit / criminal case pending against it for violation of GST Act or any other law.
  - c) The CDM&PHO-cum- District Mission Directorate, Kalahandi will have no liability regarding transportation, loading and unloading of material and all the material ordered for shall be delivered at the designated place in good condition. The defective or damaged if any will be replaced by our Organization.
  - d) Our organization/ myself agrees to abide by all terms & conditions of tender.
  - e) Our organization/ myself will quote prices inclusive of all taxes.
4. The supplier selected shall have the responsibility to supply the food items mentioned at Annexure I & II as per supply order which is required for carrying out day to day official work of CDM &PHO, Kalahandi
5. Required items to be order one day prior to the event and the agency / firm is responsible to provide required quantity in time. In case of non compliance i.e delay in Supply, Poor quality of food etc 10% amount of penalty to be deducted from the billing amount.
6. The agency has to submit bill within 3 days of completion of the programme and payment will be made to the Bank account of the agency in next 10 days.
7. The agency has to take the responsibility to supply the food with Plates, glass, Container etc.
8. This rate will be applicable for items for one year on an annual rate contract basis.
9. The suppliers shall also ensure that the quality and quantity have to be as per the supply order and approved rate contract.
10. Delivery of the materials shall be made by the supplier at their own cost & risk.
11. The price should be quoted inclusive of all taxes & Catering charges on per plate basis.

12. For any dispute, decision of CDM&PHO-cum- District Mission Directorate, Kalabandi shall be final.  
13. All legal disputes are subject to the jurisdiction of Kalahandi court only.

14. The CDM&PHO-cum- District Mission Directorate, Kalahandi reserves its right to accept or reject any or all tenders or any part thereof without any liability to communicate any reason there of

Supply of Buffet Lunch for Training/ Workshop/Meeting of NRHM

**Terms and Conditions :**

1. The firm should have valid food licence
2. The firm should be registered under GST Act in Orissa.
3. The firm should have valid VAT clearance certificate.
4. The firm should have PAN.
5. The firm should have adequate man power to supply the food in time.
6. The agency will supply food as per requirement & the payment will be made after completion of programme and within 7-15 days of receipt of bill.
7. The firm shall supply the food at the designated venue with crockery, serving dishes and with manpower for serving of food as per intimation from Chief District Medical Officer, NRHM, Kalahandi.
8. The rates quoted per plate (highest rate quoted in each Sl. No.) **should not exceed Rs.190/-** (including all taxes) at morning one cup of Tea & at evening one cup of coffee(Details of food items at format-II).
9. In case of L1 prices quoted by different bidders for different items, the total avg. price per plate (taking the average of items in each Sl. No.) shall be taken into account for arriving at L1 Price.
10. The firm will enter into agreement with Chief District Medical Officer, Kalahandi for supply of buffer lunch for a period of one year from the date of signing of contract.
11. After completion of the programme the supplier /agency should submit the bill in duplicate along with a copy of work order within 3 days.
12. Chief District Medical Officer, Kalahandi reserves the right to consider/reject any such proposal without assigning any reason thereof.
13. The tender will be in two parts i.e. **Technical Bid (Cover-A)** and **Price Bid (Cover-B)**. The bidders should give their **technical and price bid separately in two envelopes** and should be put into **another cover envelop** superscribed as "**Tender for Supply of Buffet Lunch for training/ workshops/ meetings of NRHM in reference to adv. no \_\_\_\_\_**". The Technical & Price Bid envelopes should be clearly marked as Technical Bid & Price Bid on the top of the relevant envelopes. The tenders should be addressed to :  

The Chief District Medical Officer  
Kalahandi -766001
14. Bidders who qualify technically, their price bid shall only be opened.

*Handwritten signature and date*  
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**FORMATS OF TENDER**  
**TECHNICAL BID (to be furnished in COVER A)**  
**FORMAT -I**  
**(ORGANIZATION PROFILE)**

(The documents are to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Specimen signature of authorized signatory	
5	Telephone number of authorized signatory / Firm	
6	Valid Food License Certificates (Attach photocopy of registration certificate )	
7	VAT clearance certificate (Attach photocopy of certificate )	
8	PAN (Attach photocopy of PAN )	
9	Major clients of the firm (Attach photocopy of work orders)	
10	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)	

**DECLARATION**

I / we hereby certify that the terms and conditions given with the short quotation call notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any false information /deviation in the above statement at any state, my Firm/Agency will be blacklisted and will not have any dealing with your organization in future.

(Signature and seal of the authorized signatory)

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**PRICE BID (to be furnished in COVER B)**

**FORMAT-II**

Sl. No	Name of the Item	Quantity approx. (per plate)	*Price (Rs.) Item wise (Inclusive of taxes)	of	*** Avg. Price (Rs.) of each item Sl. No. (Inclusive of taxes)	HSN CODE
1	Plain Rice	200 Gm				
	Jeera Rice	200 Gm				
	Veg. fried rice	200 Gm				
	Veg. Palau	200 Gm				
2	Dal Plain	100 gm				
	Dal fry	100 gm				
	Dal Tadka	100 gm				
3	Roti	2 No				
	Chapatti	2 No				
	Naan	2 No				
4	Veg. Curry (Mix veg.)	200 Gm				
	Veg. Curry (Nabaratna Kurma)	200 Gm				
	Veg. Curry (Potal Rassa)	200 Gm				
	Veg. Curry (Phul Kobi Kasa)	200 Gm				
5	Special Veg. Curry (Paneer)	150 Gm				
	Special Veg. Curry (Mushroom)	150 Gm				
6	Non Veg. (Chicken)	200 Gm				
	Non Veg. (Mutton)	200 Gm				
	Non Veg. (Fish)	200 Gm				
7	Chips	100gm				
	Potato & Brinjal Bharta	100gm				
8	Khata ( Tamato & Khajara)	50Gm				
	Khata (Dahi brinjal)	50Gm				
	Khata ( Bundi Raita)	50Gm				
9	Salad & Papad					
10	Sweets (Rasagola)	1Pc				
	Sweets (Golab Jamun)	1Pc				
	Sweets (Jalebi)	1Pc				
11	Payas	100 Gm				
	Sweet curd	100 Gm				
** Total Price per plate (taking the highest price of items in each Sl. No.) ( Sum of highest prices of items from Sl.No. 1 to 11)				←		

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<b>*** Total Avg. Price per plate (taking the average of items in each SI. No.)</b> ( Sum of avg. prices from SI.No. 1 to 11)		→	
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\*The price should include transportation cost with crockery, serving dishes, man power for serving food & taxes if any. Pl. mention the % of tax included in the price quoted.

\*\*The total price quoted per plate (taking the highest price in each SI. No.) should not exceed Rs.190/- (including all taxes)

\*\*\* In case of L1 prices quoted by different bidders for different items, the total avg. price per plate (taking the average of items in each SI.No.) shall be taken into account for arriving at L1 Price.

Name of the Firm

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(Authorized Signatory with Seal)

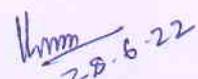
**FORMAT -I**  
**TECHNICAL BID**

1	Name of the Firm		
2	Address of the firm		
3	Name of authorized signatory (in block letters)		
4	Specimen signature of authorized signatory		
5	Telephone number of authorized signatory / Firm		
6	Valid Food License Certificates (Attach photocopy of registration certificate )		
7	VAT clearance certificate (Attach photocopy of certificate )		
8	PAN (Attach photocopy of PAN )		
9	Major clients of the firm (Attach photocopy of work orders)		
10	Whether all documents submitted signed by the authorized signatory of the firm ( Yes/ No)		

  
District Accounts Manager,  
NRHM, Kalahandi

District Programme Manager,  
NRHM, Kalahandi

ADMO (FW),  
Kalahandi

  
28.6.22  
Chief District Medical Officer,  
Kalahandi

Documents to be submitted :-

1. Application form
2. Copies of PAN
3. up to date GST certificate
4. Food license
5. Affidavit
6. Financial BID in prescribed Format
7. EMD- Rs. 5000/-
8. Tender Paper cost with DD of Rs.1000/- (Non refundable)