



ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ



OFFICE OF THE PRINCIPAL ODISHA ADARSHA VIDYALAYA

At-Chancharapada, Po-Badkarlakot, Block- Jaipatna, Dist- Kalahandi
Affiliation No-1520060, School Code-17120, DIES Code-21260408303
Pin-766018, E-mail- jaipatna@oav.edu.in

Letter No. – 229 /OAV/JPT/21

Date - 15.11.2021

Short tender Call Notice

Sealed tender are invited from register Vendor/Suppliers/Authorized agencies for purchase of the following items for Odisha Adarsha Vidyalaya Chancharapada, Jaipatna, Kalahandi.

Sl. No.	Name of the Items	Max. Budget (In Rs.)	Specification
1	Photocopier	1,00,000/-	20 PPM & above, duplex print, scan & copy and other
2	Photocopier cartridge (3 nos.)	***	

- Date of issue of Tender document from 16.11.2021 to 23.11.2021 by intended firm/Vendor.
- Last date of received of sealed Tender will be 23.11.2021 up to 4.00 PM through Speed/Registered post.
- The sealed Tender must contain following documents –
 - The financial bid documents.
 - Security deposit in shape of Bank Draft in favour of principal Odisha Adarsha Vidyalaya Chancharapada, Jaipatna amount of Rs. 5000/- (Rupees Twenty thousand only).
 - Bid amount of Rs. 1000/- in the shape of Bank Draft in favour of Principal Odisha Adarsha Vidyalaya Chancharapada, Jaipatna i.e. non-refundable.
 - Valid PAN of the Firm/vendor.
 - Valid GST document with latest return file documents.
 - Any authorization letter from reputed brand, if any.
 - The date of opening of each sealed Tender in front of the bidders on date 23.11.2021 at 05.00 PM in the office chamber of the Principal OAV Chancharapada, Jaipatna, Kalahandi.
 - No further letter/ Communication will be issued to attend the opening of sealed Tender.
- The items must be supplied and installed as on or before 26.11.2021 positively.

Term and condition:

- The intended Firm/Vendor must have the valid GST number.
- Rate should be quoted including all taxes (CGST & SGST), installation cost and transportation to the Vidyalaya point.
- The least bidder for the item will be selected by the purchase committee for supply of the required items and accordingly the purchase order will be placed in favour of the selected firm.
- The selected bidder has to supply and install the item on or before 26.11.2021.
- After successful supply, installation and providing the warranty/guaranty card at the school point, the payment will be done in favour of the firm within 7 working days.
- No advance payment shall be made to the selected firm/vendor.
- The security deposit will be refunded to the vendors after successfully supply of the goods and their installation.
- Any dispute related to this shall be come under the jurisdiction of Jaipatna only.

G. Patel
15/11/2021

I/C Principal

OAV Chancharapada,
Jaipatna, Kalahandi.

Financial bid

1. Name of the Firm :
2. Address:
3. PAN Number:
4. GST Number:
5. Whether latest GST return file (Y/N):
If yes enclose a copy.

Sl. No.	Name of the Item	Specification	Quoted Price (in Rs.) with including all taxes and installation
1	Photocopier (1 nos.)		
2	Cartridge for Photocopier (3 nos.)		

Grand Total (In fig.): _____

(In Words) : _____

Seal & Signature of the Firm/Vendor

Patel
15/11/2021.
Principal
Odisha Adarsha Vidyalay
Chancharapada, Jaipatna, Kio