

**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, KALAHANDI**  
**BHAWANIPATNA-766001 (ODISHA)**  
**(TENDER CALL NOTICE)**

No. 1798/SW

Dtd. 18/09/2021

1. The sealed Tenders are invited from the intending Registered Printing Press/ Supplying Agencies for printing and supply of **"Parent`s + Manual (Odia)/ Poster on ECCE/ Flip Book on ECCE"** of Kalahandi District.
2. Tender papers required for the tender can be obtained from the office of the Collector & District Magistrate, Kalahandi (DSWO Section) on payment of Rs.2000/- (Rupees two thousand) only (non-refundable) in cash towards cost of Tender paper on any working day from the date of this notice till 25.10.2021 5.00 PM during office hour.
3. The Tender papers can also be downloaded from the website <http://www.kalahandi.nic.in>. In case of tender papers used downloading from the website the tender shall accompany Bank Draft of Rs.2000/- (Rupees two thousand) only in favour of **"District Social Welfare Office, Kalahandi"** payable at SBI Main Branch, Bhawanipatna.
4. The tender shall reach the District Social Welfare Office, Kalahandi by Registered post/ Courier Service/ Speed post only on or before 25.10.2021 at 5.00 AM/PM. The tender received beyond the date and time mentioned above shall not be taken into consideration.
5. Tender paper must be accompanied with the money receipt/ DD towards cost of Tender papers and other relevant documents as mentioned in the tender paper. Failure to comply the instruction specified there on or non-submission of any of the documents specified, the bid shall summarily be rejected.
6. The sealed tenders will be opened on 26/10/21 at 3.00 / AM/PM by the undersigned in this Office in presence of the tenderers or their authorised agents and members of the District level purchase Committee constituted for the purpose.
7. The undersigned reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.
8. The details of this tender is available in the Notice Board/ District Website <http://www.kalahandi.nic.in>.

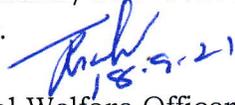


**Collector,  
Kalahandi**

Memo No. 1799 /

Dated 18/09/2021

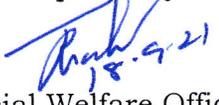
Copy to the Notice Board of Collectorate, Kalahandi/ Sub-Collector, Bhawanipatna/ Dharmagarh/ DSWO, Kalahandi for wide publicity.

  
District Social Welfare Officer,  
Kalahandi

Memo No. 1800 /

Dated 18/09/2021

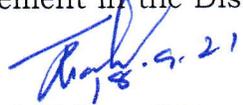
Copy to the Deputy Director, Advertisement I & PR Department, Odisha, Bhubaneswar for information. He is requested to publish the tender notice in the daily local two newspapers in Sambalpur edition for one day only for wide publicity.

  
District Social Welfare Officer,  
Kalahandi

Memo No. 1801 /

Dated 18/09/2021 /

Copy to the District Informatics Officer, NIC, Kalahandi for information and necessary action with request to publish the tender advertisement in the District Website.

  
District Social Welfare Officer,  
Kalahandi

**Tender Paper of the Tender Call Notice for printing of “ Parent`s + Manual (Odia)/ Poster on ECCE/ Flip Book on ECCE” Kalahandi District.**

**Terms and Conditions:**

1. Sealed tenders are invited from intending registered printing Press/ supplying Agencies for Printing and supply of **Parent`s + Manual (Odia)/ Poster on ECCE/ Flip Book on ECCE** of Kalahandi District.
2. The tender will be in two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Bidders should give their Technical and Financial Bids separately in two envelopes and should be put into another Cover Superscribed as **“Tender for Printing of Parent`s + Manual (Odia)/ Poster on ECCE/ Flip Book on ECCE”** The other terms and conditions associated with the assignments mentioned in **Annexure-A**.
3. The last date of submission of tender paper is 25.10.2021 / 5.00 AM/PM.
4. Bidders who qualify technically, their financial proposal shall only be opened.
5. The successful Bidder have to submit delivery within 20 days from the date of issue of indent order from the District Administration.
6. All the materials will be submitted to **Office of the District Social Welfare Officer, Kalahandi**.
7. The details of the Specification of the items required for printing are mentioned at **Annexure-B**.
8. **The maximum ceiling rate has been fixed by the Govt. as mentioned below;**

Sl.No.	Item	Rate fixed by Govt.
1	Parents+ Manual Odia	150/-
2	Poster on ECCE	20/-
3	Flip Book on ECCE	90/-

  
Dist. Social Welfare Officer  
KALAHANDI

**Annexure-A**  
**Terms and Conditions**

1. The Printing press/Supplying Agency should be bonafide registered body having valid Registration No.
2. The Printing press/Supplying Agency should have PAN/ TIN & up to date GST clearance Certificate up-to-date.
3. It has not been blacklisted by any Government Organization.
4. Rates should be quoted inclusive of colour coded paper and printing cost of "**Parent`s + Manual (Odia)/ Poster on ECCE/ Flip Book on ECCE**" & also inclusive of charges of GST and other taxes as applicable including transportation.
5. The District Administration will have no liability regarding transportation, loading and unloading of materials and all the materials ordered for shall be delivered at the designated place in good condition. The defective or damaged printed material if any will be replaced by the printing press/ agency.
6. The tenderer should deposit EMD of Rs.12,000/- (Rupees Twelve Thousand) only in shape Demand draft in favour of DSWO, Kalahandi payable at SBI main Branch Bhawanipatna. The EMD which will be refunded after successful completion of supply. EMD of unsuccessful tenderers shall be refunded after finalization of the tender process.
7. Self attested certificate of MSME for exemption of EMD.
8. Money receipt in original in support of purchase of tender papers or Demand Draft of Rs.2000/- (Rupees two thousand) only payable at SBI Main Branch Bhawanipatna in favour of DSWO, Kalahandi.
9. Conditional tender are liable to be rejected. In the event of acceptance, the Tender Committee`s decision will be final. The tender, which is not as per our required specifications will not be considered.
10. If the successful bidder fails to supply within the stipulated period i.e.20 days of receipt of supply order, liquidated damaged @ 2 % per day of delay shall be deducted from the final payment.
11. The District Administration will not pay any advance payment to the successful bidder. The Printing Press/Agency to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of the bill in that regard.
13. Rates quoted against this tender shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.
14. Part quotation of specified quantity of an item will be rejected.
15. Tender require submitting of the sample paper of text 100 GSM, 130 GSM, 220 GSM & 250 GSM Art papers (10 copies of each) as per specification.
16. Under no circumstances shall the printing press/ Agency appoint any sub-contractor or sublease the contract. If it is found that the printing press/ supplying agency has violated the such conditions than the contract will be

  
18.9.21  
Dist. Social Welfare Officer  
KALAHANDI

terminated forthwith without any notice and security deposited shall be forfeited.

17. The detailed tender paper should be submitted with the tender duly signed by the tenderer as a token of acceptance of the terms and conditions.
18. The District Administration reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
19. Income tax returns for last three financial year 2018-19, 2019-20 & 2020-21.
20. Self declaration in connection with bidding by all terms and conditions in tender.
21. All documents to be submitted with self attestation.

  
18.9.21  
Dist. Social Welfare Officer  
KALAHANDI

## ANNEXURE-C

### List of Documents to be submitted for Printing of Nua Arunima Hand Book

1. Xerox with self attested copy of Registration certificate of Printing press/Supplier.
2. Xerox copy of self attested PAN card/GST clearance certificate up to date.
3. Tender paper cost of Rs.2000/(Rupees two thousand)only in shape of Demand Draft/ Original money receipt.
4. EMD cost Rs. 12000/- (Rupees twelve thousand) only in shape of Demand Draft.
5. Self attested certificate of MSME for exemption of EMD.
6. Income tax returns for last three financial year 2018-19, 2019-20 & 2020-21.
7. Self declaration in connection with non-blacklisted by any Government organization in ANNEXURE-I
8. Self declaration in connection with abiding by all terms and conditions mentioned in the notification in ANNEXURE-II.
9. 10 copies of sample papers to be submitted  
100 gsm, 130gsm, 220 gsm & gsm.

  
Dist. Social Welfare Officer  
KALAHANDI

# TENDER FORM

## Part-I

### (Technical Bid)

1.	Name of the printing Press/Supplying Agency (In capital letters)	
2.	Address of the printing Press/Supplying Agency (In capital letters)	
3.	Self attested Registration Certificate of the Print Press/ Supplying Agency	
4.	Self attested PAN card	
5.	Self attested GST Certificate with up to date clearance.	
6.	Tender paper cost of Rs.2000/ (Rupees two thousand)only in shape of Demand Draft/ Original meney receipt.	
7.	EMD cost of Rs.12000/-(Rupees twelve thousand) only in shape of Demand Draft.	
8.	Self attested certificate of MSME for exemption of EMD.	
9.	Income tax returns for last three year 2018-19, 2019-2020 & 2020-2021.	
10.	Self declaration in connection with non-blacklisted by any Government organization (Submit in ANNEXURE-I)	
11.	Self declaration in connection with abiding by the terms and conditions mentioned in the notification (Submit in ANNEXURE-II)	
12.	10 copies of sample papers Tex 100GSM,130 GSM, 220 GSM & 250 GSM Art papers.	

#### **DECLARATION**

I/We hereby declared that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the printing Press/ Supplying Agency will be blacklisted and will not have any dealing with in future.

Place:

Signature & Seal of the Tenderer.  
Date:-

## Annexure-B

Sl. No.	Name of the items	Specification	No. of Book to be supplied.
1	Odia parents+ Manual	Size: A 4, Total No of pages: 172, Paper Quality : 100 GSM Maplitho paper, Black and white printing with Gum binding Cover page of Manual: 250 GSM Art paper with Gloss Lamination and Gum Binding	2258
2	Poster on ECCE ( Three different type of poster)	Size: 44 cm X 56 cm, Multi colour printing, paper Quality: 130 GSM Art paper with Gloss Lamination.	2258
3	Flip Book on ECCE	Size A4, total No of pages: 48, paper quality: 130 GSM Art paper table stand and wiro Binding and digital printing.	2258

**N:B- 1.The Details prototype is available in the W & CD Deptt. Website**

Signature with seal of the Tenderer.

**TENDER FORM**  
Part-II  
**(Financial Bid)**

Sl. No.	Name of the item	Specification	No. of Books to be printed and supplied.	Quoted rate per Book in (Rs)
1	Odia parents+ Manual	Size: A 4, Total No of pages: 172, Paper Quality : 100 GSM Maplitho paper, Black and white printing with Gum binding Cover page of Manual: 250 GSM Art paper with Gloss Lamination and Gum Binding	2258	
2	Poster on ECCE ( Three different type of poster)	Size: 44 cm X 56 cm, Multi colour printing, paper Quality: 130 GSM Art paper with Gloss Lamination.	2258	
3	Flip Book on ECCE	Size A4, total No of pages: 48, paper quality: 130 GSM Art paper table stand and wiros Binding and digital printing.	2258	

Rates should be quoted inclusive of delivery of books at ICDS Project Headquarters & also inclusive of charges of taxes as applicable. The maximum ceiling of rate has been prescribed by the Government are mentioned below.

Sl.No.	Item	Rate fixed by Govt.
1	Parents+ Manual Odia	150/-
2	Poster on ECCE	20/-
3	Flip Book on ECCE	90/-

Place:  
Date:

Signature and Seal of Tenderer.

**ANNEXURE- I**

**SELF DECLARATION**

I do hereby declare that my printing press/ supplying agencies namely....., address..... has not black listed by in any Government organization. If some found in future my organization will be punished as per the law.

Date

Signature of Proprietor  
with Seal (Tenderer)

**ANNEXURE-II**

**SELF DECLARATION**

I do hereby declare that my printing press/ supplying agencies namely....., address..... to abide by all terms and conditions mentioned in the tender paper. If it come any violation in future my organization will be punished as per the law.

Date

Signature of Proprietor  
with Seal (Tenderer)