

OFFICE OF THE ASSISTANT DIRECTOR HANDICRAFTS: KALAHANDI

DISTRICT INDUSTRIES CENTRE, KALAHANDI PREMISES, AT/PO-BHAWANIPATNA, DIST-KALAHANDI, PIN-766001

Email [id-adhkalahandi@gmail.com](mailto:ad-hkalahandi@gmail.com)

Letter No **173**

Date- **15.09.2021**

To

The Joint Director /Deputy Director of I &PR (adv.) and
Deputy Secretary to Government, Govt.of Odisha,
Public Relation Department.

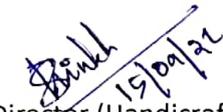
Sub: Regarding to Publish tender call notice for hiring of private vehicle on monthly rent basis.

Ref: letter No3459/DHCI, Odisha, Bhubaneswar, dated the 17th august,2021.

Sir/madam,

With reference to the letter and subject cited above, I am sending here with the draft tender call notice regarding hiring of one no. of private vehicle(taxi)for official use of the office of the Assistant Director(Handicrafts),Kalahandi,Bhawanipatna, as such you are requested to kindly publish the same in the daily leasing newspaper of sambalpur region.

Yours faithfully,


Assistant Director (Handicrafts)
Kalahandi

Memo no.....**174**.....Dt.....**15.09.2021**

Copy submitted to the Director of Handicrafts and Cottage Industries ,Odisha, Bhubaneswar and necessary action with reference to his office letter No 3459/DH&CI, Odisha, Bhubaneswar, Dated 17.08.2021.


Assistant Director (Handicrafts)
Kalahandi

Memo no.....**175**.....Dt.....**15.09.2021**

Copy submitted to the District Information Officer ,NIC, Kalahandi for information and requested to web hoist the Tender Notice in the District Portal wide.


Assistant Director (Handicrafts)
Kalahandi

OFFICE OF THE ASSISTANT DIRECTOR HANDICRAFTS: KALAHANDI

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Email [id-adhkalahandi@gmail.com](mailto:ad-hkalahandi@gmail.com)

Dated, Kalahandi, the 15th September, 2021

TENDER INVITATION

Sealed cover tender quotations are invited for hiring of private vehicle (taxi), i.e. Bolero /Tuv300/sumo Gold/Ertiga for official use of o/o Assistant Director (Handicrafts), Kalahandi, Bhawanipatna with maximum hire charges per month excluding taxes Rs 31,000/- including driver & his wages. The quotations should reach in the office of the under signed within 7 days from the date of publication. The said tender will be opened on dt. 22.09.2021 at 3.30 p.m. in the office chamber of Assistant Director (Handicrafts), Kalahandi, bhawanipatna.

The tender papers containing detailed terms and condition for hiring of vehicle can be downloaded from the District website Kalahandi.nic.in.

Sd/-
Assistant Director (Handicrafts)
Kalahandi

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle : -
- 2) Type of Vehicle (AC/Non-AC): -
- 3) Year of Manufacture : -
- 4) Model : -
- 5) Date of registration:-
- 6) Name & complete address
of the owner of vehicle : -
- 7) Fitness Certificate validity : -
- 8) Permit validity : -
- 9) Insurance validity : -
- 10) Name / Address of the Driver : -
- 11) D.L. No. & Validity of the D.L. of the Driver-
- 12) Proposed hire Charge of the vehicle per month
excluding fuel cost:
- 13) Rate of fuel consumption / Mileage per litre:-
- 14) Contact Number of the Service provider (Tenderer/Quotationer)
Mobile Telephone.....

“ Certified that the information submitted above is true to the best of
my knowledge and belief .”

**Seal & Signature of the
Quotationer/Tenderer**

Annexure - IITERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

**Signature of
Quotation/Tender Calling Authority**