

OFFICE OF THE TAHASILDAR, KALAHANDI, BHAWANIPATNA

Letter No. 3003

Dated 19.7.21

QUOTATION CALL NOTICE

Sealed quotations/ tenders having valid GST Registration Certificate are invited in the prescribed format ( Given in Annexure- III) from interested reputed Travel Agencies/Tour Operators or private individuals for providing following nos of vehicles details as below.

Sl No.	Type of Vehicle	Nos of Vehicle required	Maximum hire charges per vehicle	Mileage per litre
1	TUV 300	1	31000/-	10

The terms and conditions ( Annexure- II) for official use in Tahasil Office, Bhawanipatna on monthly rent basis as per the rate quoted vide Finance Department Office Memorandum No- 27037/F, dt.08.10.2015 ( Copy enclosed)

1. The vehicle must be in Road Worthy condition, shall not be more that 3 months old for the date of initial registration and must have valid Registration certificate, Insurance Certificate, fitness certificate , valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving licence for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved , gentle and obedient in nature.
4. A sum of Rs.5,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar, Kalahandi and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information ( excluding fuel and lubricants)
6. The vehicle must achieve a fuel efficiency of 10 Km per litre.
7. The details of the make and year of manufacture of the vehicle , registration No. mileage ( Kms Covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender ( Annexure – III).
8. The Quotation completed in all respect should reach the under signed on or before 6/8/2021 by 3.00 P.M and shall be opened on the same day at 4.00 P.M in presence of the bidders or their authorized representatives.

  
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TAHASILDAR  
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9. The application form of quotation/ tender containing general bid information and terms and conditions for hiring vehicle Etc. will be available with Tahasildar, Kalahandi from date 19.7.21 to ~~28.07.21~~ 6/8/21.

10. The undersigned reserved the right to alter , modify any word mentioned above, Also to cancel the quotation without assigning any reason thereof.

Seal & Signature of

Quotation/ Tender Calling Authority.  
**TAHASILDAR  
KALAHANDI**

Memo No. 3004 /Date 19/07/2021

Copy forwarded to Collector , Kalahandi for information and necessary action with reference to order No. 277/Niz date 2.7.2021.

Memo No. 3005 /Date 19/07/2021

Tahasildar, Kalahandi

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Copy forwarded to Sub-Collector, Bhawanipatna for information and necessary action.

Memo No. 3006 /Date 19/07/2021

Tahasildar, Kalahandi.

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Copy to all Departments at Bhawanipatna with a request to display this Notice on their Notice Board for publicity.

Nemo No. 3007 /Date 19/07/2021

Tahasildar, Kalahandi.

**TAHASILDAR  
KALAHANDI**

Copy forwarded to DIO, NIC, Kalahandi for information land necessary action. He is requested to publish the notice in the website of Kalahandi portal.

Tahasildar, Kalahandi.

**TAHASILDAR  
KALAHANDI**

Annexure - II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants ( as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of  
Quotation/Tender Calling Authority

GENERAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of vehicle :
2. Type of vehicle (AC/Non -AC) :
3. Year of Manufacture :
4. Model :
5. Date of Registration :
6. Name & complete address of the owner :
7. Fitness Certificate validity :
8. Permit validity :
9. Insurance validity :
10. Name and address of the Driver :
11. D.L. No. & validity of the D.L. of the Driver :
12. Proposed hire charge of the vehicle  
Per month excluding fuel cost :
13. Rate of fuel consumption/Mileage per litre :
  
14. Contact number of the Service Provider(Tenderer/Quotationer)  
Mobile.....Telephone.....
15. Name & Address of the Service Provider :
  
16. Has the Service Provider provided vehicles  
to any Govt. Departments / Offices. (Yes / No) :
  
17. If, Yes please mention the name of the Department /  
Office and No. of vehicles provided :

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the  
Quotationer / Tenderer