



# OFFICE OF THE TAHASILDAR, JAIPATNA, DIST- KALAHANDI

E-Mail: [tah.jai-od@nic.in](mailto:tah.jai-od@nic.in)

No. 937 /

Date 19/04/2023

## **SHORT QUOTATION CALL NOTICE**

Sealed quotations are invited from interested travel agencies/ Private Organization/ individuals for providing one number of AC Diesel driven vehicles (Bolero Neo) having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Tahasil Office, Jaipatna on monthly rent basis.

### **Specifications**

Sl. No.	Type of Vehicle	No. of Vehicle required (AC)	Maximum hire charges of vehicle per month excluding taxes	Seating Capacity (Including Driver)	Minimum Average Mileage per Litre.
1	2	3	4	5	6
1	Bolero Neo	01(Color-White)	31,000/-	Not more than 10	10 KM/Ltr.

1. The vehicle must be in Road Worthy condition, shall not be more than 1 year old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of the Tahasildar, Jaipatna and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 KMs per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III).

19/04/2023

8. The quotation completed in all respect should reach the undersigned on or before **04.05.2023** by **12.00 Noon** through Speed post/ Regd. Post in any working day between **7.00 AM to 01:00 PM** from Date. **19.04.2023 to 03.05.2023** and in between **7.00 AM to 12 Noon** on Date **04.05.2023**. The sealed quotation will be opened on **04.05.2023 at 12:30 PM** in the office chamber of the undersigned.
9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Tahasildar, Jaipatna on payment of Rs. **100/-** from **19.04.2023 to 04.05.2023** or can be downloaded from Odisha Govt. website [www.kalahandi.nic.in](http://www.kalahandi.nic.in). In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft (drawn in favor of the Tahasildar, Jaipatna) for an amount of Rs. **100/-** (Rupees One Hundred) only towards the cost of application along with the application.

The quotation should be super scribed as "**Quotation for hiring of Vehicles**". The undersigned reserve the right for reject any or all quotation without assigning any reason thereof.

  
19/4/2023  
Tahasildar  
Jaipatna  
19/4/23

Memo No 938 Date 19/04/2023

Copy to Notice board of Tahasil Office Jaipatna/ Panchayat Samiti, Jaipatna/ ICDS Jaipatna for wide publication.

  
19/4/2023  
Tahasildar  
Jaipatna  
19/4/23

Memo No 939 Date 19/04/2023

Copy to the Dist. Information Officer, NIC, Kalahandi for information. He is requested to upload the details of quotation call notice in the district website for wide publication.

  
19/4/2023  
Tahasildar  
Jaipatna  
19/4/23

Memo No 940 Date 19/04/2023

Copy submitted to the Collector, Kalahandi/ Sub-Collector, Dharamgarh for favor of kind information and necessary action.

  
19/4/2023  
Tahasildar  
Jaipatna  
19/4/23

**TERMS AND CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, valid Contract Carriage permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The department/ office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & differential coolant, Tires & Tubes, Battery etc. will be borne by the bidder.
3. It shall be responsibility of the bidder to provide a good driver and salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 1 year old from the original initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon his to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Signature of  19/11/2023  
/ Tender Calling Authority  
19/11/23

GENEREAL INFORMATION FOR HIRING VEHICLES

1. Registration No. of Vehicle :-
2. Type of Vehicle (AC/Non-AC):-
3. Year of manufacture:-
4. Model:-
5. Date of registration:-
6. Name & complete address  
of the owner of the vehicle:-
7. Fitness Certificate validity:-
8. Permit validity:-
9. Insurance validity:-
10. Name/ Address of the Driver:-
11. D.L. No. & Validity of the D.L. of the Driver:-
12. Proposed hire charge of the vehicle per month  
excluding fuel cost:-
13. Rate of fuel consumption/ Mileage per liter:-
14. Contact Number of the Service provider ( Tender/ Quotationer)  
Mobile \_\_\_\_\_ Telephone \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief.”

Seal & Signature of the  
Quotationer/ Tenderer