



OFFICE OF THE TAHASILDAR, LANJIGARH @ BISWANATHPUR

E-mail: tah.lanji-od@nic.in

No. 701 / Niz..

Date. 29.04.2023

SHORT QUOTATION CALL NOTICE

Sealed quotations are invited in the prescribed form (Annexure-III) from the interested travel agencies/ Private Organization/ individuals for providing one number of Non AC/ AC Diesel driven vehicles with the following specifications having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in Tahasil Office Lanjigarh on monthly rent basis.

Specification.					
Sl No.	Type of Vehicle	Nos. of Vehicle required (With AC/Non-AC)	Maximum hire charges of Vehicle per month excluding taxes	Sitting Capacity (Including Driver)	Minimum Average Mileage in kms per litre
1	2	3	4	5	6
1	Bolero/ Ertiga	1 (Color-White)	Rs.31,000/-	10	10 Km /Lit

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The driver should be well behaved, gentle and obedient in nature
4. A sum of Rs. 5000/- (Rupees Five Thousand) shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Tahasildar Lanjigarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
6. The vehicle must achieve a fuel efficiency of 10 Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration no., mileage (KMs covered per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-III)
8. The quotation completed in all respect should reach the undersigned on or before 06.05.2023 by 11.00 AM through Speed Post/ Regd. Post / By hand in drop box placed at Tahasil Office Lanjigarh in any working day between 07.00 AM to 01.00 PM. The sealed quotation will be opened on dtd..06.05.2023 at 12.00 AM in presence of the bidders or their authorized representatives in the office chamber of the undersigned.

9. The application form of quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Tahasildar Lanjigarh on payment of Rs. 100/- from 01.05.2023 to .04.05.2023 or can be downloaded from Odisha Govt. Website www.kalahandi.nic.in . In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount of Rs. 100/- (Rupees One Hundred) only towards the cost of application fees.
10. The hired vehicles cannot be used any private/commercial purpose beyond office hours or during holidays.

The quotation should be super scribed as "Quotation for hiring of Vehicles". The undersigned reserve the right for reject any or all quotation without assigning any reason thereof.

—/Honnaga 29/04/23
Tahasildar, Lanjigarh.

Memo No. 702 /Niz.

Date. 29.04.2023

Copy to Notice Board of Tahasil office, Lanjigarh/ Block Office, Lanjigarh/ ICDS, Lanjigarh and RI Office, Biswanathpur/ Lanjigarh for wide publication.

—/Honnaga 29/04/23
Tahasildar, Lanjigarh.

Memo No. 703 /Niz.

Date. 29.04.2023

Copy to District Informatics Officer, NIC, Kalahandi for information. He is requested to upload the details of quotation call notice in the district website for wide publication.

—/Honnaga 29/04/23
Tahasildar, Lanjigarh.

Memo No. 704 /Niz.

Date. 29.04.2023

Copy to submitted to the Collector, Kalahandi/ Sub-Collector, Bhawanipatna for information and necessary action.

—/Honnaga 29/04/23
Tahasildar, Lanjigarh.

Annexure-II

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly basis.

1.	The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit. Proof of up-to-date tax payment and D.L. of the driver available all the time. The Department/Office, hiring the vehicle shall not be responsible for any damage/loss caused to hire vehicle or loss of life/injury made to any person or damaged to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigations.
2.	The hire charges to be paid for monthly basis is final but does not include cost of petrol/diesel which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3.	It shall be responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4.	The vehicle must have a valid commercial License including interstate permit.
5.	In case of break down for reasons whatsoever the replacement of the vehicle of the same or better model shall be provided by the bidder/owner of the vehicle.
6.	In case of vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source
7.	The vehicle shall report for duty for minimum of 25 days in a month.
8.	In case of emergency, the driver will have to report for duty as per requirement of the hirer, no extra payment shall be demanded
9.	Monthly hire charges and reimbursement towards cost of petrol/diesel(as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10.	The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11.	FASTag must be affixed on windshield of the vehicle for online Highway Toll payment.
12.	If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
13.	In case service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
14.	If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Monika
29/04/23
TAKASILDAR
LANJIGARH

Annexure-III

GENERAL INFORMATION FOR HIRING VEHICLES

- 1 Registration No. of the Vehicle
- 2 Type of Vehicle(AC/ Non AC)
- 3 Year of Manufacture
- 4 Model
- 5 Date of Registration
- 6 Name & Complete address of the Vehicle owner
- 7 Fitness Certificate Validity
- 8 Permit Validity
- 9 Insurance Validity
- 10 Name & address of the Driver
- 11 D.L. No. & validity of D.L. of Driver
- 12 Proposed hire charge of the vehicle per month
excluding fuel cost
- 13 Rate of fuel consumption /Mileage per liter
- 14 Contact number of the Service provider(Bidder) Mobile :
Telephone:

"Certified that the information above is true to the best of my knowledge and belief".

Seal & Signature of the
Quotationer/ Tenderer