

**DISTRICT AUDIT OFFICE
LOCAL FUND AUDIT, KALAHANDI
BHAWANIPATNA**

Phone No.: 06670-230408; Email: daokalahandi@gmail.com

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Letter No.1783 /I-Estt-19/2023 (DAO KLD)

Dated.21.06.2023

Quotation/Tender Call Notice

Sealed quotation/tender is invited from interested reputed Travel Agencies/Tour operators or private individuals for providing 1no. of Non-AC **Tiago/Swift/Bolt/Celerio** Petrol driven (BS-IV or upper) vehicle, which shall conform to the terms and Conditions (Annexure-II) for official use in the District Audit Office, Local Fund Audit, Kalahandi, Bhawanipatna on monthly rent basis:

1. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the indenting bidders in shape of Account Payee Bank Draft drawn in favour of District Audit Officer, Local Fund Audit, Kalahandi, Bhawanipatna and submitted along with the tender as security deposit. After completion of tender process, the amount will be refundable to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information(excluding fuel and lubricants)
6. The Vehicle must achieve a fuel efficiency of 17 Kms per litre.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage (Kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specially provided in the general bid information to be furnished with the Quotation/Tender (Annexure-III)
8. The Quotation competed in all respect should reach the undersigned on or before 10/07 / 2023 by 03.00 PM and shall be opened on dt. 11/07/2023 at 01 00PM in presence of the bidders or their representatives.
9. The application form of quotation/tender containing General Bid Information & Terms and Conditions for Hiring of Vehicle etc. will be available with the District Audit Officer, Local Fund Audit, Kalahandi, Bhawanipatna on payment of Rs. 100/- from 21.06.2023 to 10.07.2023 or can be downloaded from Odisha Govt. Website www.Odisha.gov.in from dated 21.06.2023 to 10.07.2023. In case the application form is downloaded from Govt. website, the applicant should furnish a Demand Draft for an amounting Rs. 100/- (Rupees One Hundred) only towards the cost of application fee along with application.

**District Audit Officer
LFA, Kalahandi**

Memo No. 1784 /DAO/LFA

Dated.21.06.2023

Copy submitted to the Collector / CDO cum EO Zilla parisad Kalahandi for kind information and necessary action.

Copy to DIO N.I.C ,Bhawanipatna for information with request to upload the tender call notice in OdishaGovt. www.Odisha.Govt.in N.I.C website for wide publication.

Copy submitted to Deputy Director, DLFA, Odisha ,Bhubaneswar for kind information.

Copy to office notice board/ office of other public offices

(Municipalpty,RTO,BDO, Bhawanipatna for wide publication)

**District Audit officer
LFA,Kalahandi**

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following in terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as : - valid Registration Certificate , Insurance Certificate, Fitness Certificate ,valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department / office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life / injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, gear Box 7 differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reason whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder
5. In case of emergency, the driver will have to report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum of 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer . No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the services are found to be unsatisfactory , the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


Signature of the
Director, Public Procurement Authority
Chawanbato

GENERAL INFORMATION FOR HIRING VEHICLES

- 1) Registration No. of Vehicle :-
- 2) Type of Vehicle (AC/Non-AC) :-
- 3) Year of Manufacture :-
- 4) Model :-
- 5) Date of registration :-
- 6) Name & complete address
Of the owner of vehicle :-
- 7) Fitness Certificate validity :-
- 8) Permit validity :-
- 9) Insurance validity :-
- 10) Name / Address of the Driver :-
- 11) D.L. No. & Validity of the D.L. of the Driver :-
- 12) Proposed hire Charge of the Vehicle per month
excluding fuel cost :-
- 13) Rate of fuel consumption / Mileage per liter :-
- 14) Contract Number of the service provider (Tender/Quotationer)
Mobile.....Telephone.....

“ Certified that the information submitted above is true to the best of my knowledge and belief ”

**Seal & Signature of the
Quotationer / Tenderer**