



**OFFICE OF THE COLLECTOR & DIST. MAGISTRATE, KALAHANDI**  
(ST & SC Development Section)

Phone No.(06670)230553,Email Id. [dwo.kalahandi@gmail.com](mailto:dwo.kalahandi@gmail.com)

No. 1166 /

Date: 30 /05/2023

**NOTIFICATION**

Applications are hereby invited from the eligible candidates and Retired Teachers of Kalahandi District for the following posts for engagement as Guest Teacher on purely Temporary basis with Honorarium Maximum up to Rs-12,000/- for Elementary Level and Rs.16,000/- for Secondary level in a month in different SSD, Schools of Kalahandi district.

Sl No	Name of the Post	Number of Vacancies	Eligibility
1	MCT	56	Matriculation/ +2 Arts/Science with minimum 50 % Marks in aggregate with C.T
2	TGT, Arts	01	B.A with minimum 50 % Marks in aggregate with B.Ed
3	Hindi	08	Educational Qualification has been prescribed at <b>Annexure -III</b>
4	Sanskrit	03	
5	PET	03	

**The School wise vacancy position has been enclosed at Annexure-II.**

Interested candidates are required to apply on the Bio Data form ( **in Annexure-I**) along with a set of Self attested copies of Academic Qualification Certificates with mark sheets, Experience Certificates (if any) to the District Welfare Officer, Kalahandi by **Speed Post /Registered Post** only on or before 19.06.2023 The application received after the due date will not be entertained. The Applicant should super scribe on the top of the Envelop as "**APPLICATION FOR THE POST AS ABOVE FOR GUEST TEACHER**".

After scrutiny of the Certificates, the eligible candidates will be informed to attend the walk-in-interview to be taken up by a selection committee of Experts comprising of DWO, CI of Schools, DI of Schools, HM of the School and a subject Teacher through District website i.e **www.kalahandi.nic.in** to attend the interview. After the Walk-in-interview the selected candidates will also be intimated through District website for their engagement.

The maximum age limit of disengagement for the guest faculty shall be **62 (Sixty two)** and the retired teacher engaged as the guest faculty under the provision will be disengaged on attaining the age of **65 (Sixty five)**.

The duties ,terms and conditions for the posts is hereunder (See Page 2 & 3)

**A-Duties and Responsibilities of Guest Faculty:**

**Teachers appointed as Guest Faculty will discharge the following duties:**

- a) Teaching of concerned subject as per Syllabus.
- b) Timely correction of class and home assignments, test papers, projects etc.
- c) Setting of question papers for various tests and exams.
- d) Preparation of lesson plans and maintaining academic record of students.
- e) Preparing students for curricular/ co-curricular activities etc.
- f) Performing invigilation duty / evaluation work as and when assigned.
- g) Any other work as to be assigned by the Headmaster/Principal.

**B-Terms and Conditions:-**

- I. Guest teacher engaged would have no claim or right for appointment on a regular basis nor will they be a part of the cadre of teachers of SSD Deptt.
- II. Working hours and period of duration shall be as per the school time table.
- III. The engagement of these Guest teachers will automatically come to an end once a regular/ contractual teacher is appointed/ engaged against the vacant post or as and when the appropriate authority decides.
- IV. The Guest Teacher so engaged shall also be entrusted with correction and evaluation work of the concerned subject in the school and he/she will not be entitled for extra honorarium for such work.
- V. The performance of the teacher will be reviewed on regular basis. If any teacher is found to be non-performing or engaged in activities leading to misconduct he /she shall be disengaged by the appropriate authority under intimation to District Welfare Officer.
- VI. The Maximum age for Guest Teacher at the time of disengagement shall be Sixty Two (62) & the retired teacher engaged as Guest Teacher shall be disengaged on attaining the age of sixty five (65).
- VII. A Guest Teacher unauthorizedly remaining absent and not taking classes for a continuous period of 15 days or more deemed to be terminated and he/she shall never be entertained further.

**C- Eligibility Criteria:-**

- a) For Class I to VII – Matric / +2 Arts / Science with minimum 50 % marks in aggregate with CT.
- b) For Class VIII to X - BA/B.Sc with minimum 50 % marks in aggregate with B.Ed.
- c) Preference will be given to the retired teachers and candidates having teaching experience.

**D- Honorarium:-**

- I. A Guest teacher will be paid Honorarium not exceeding Rs.12000/- in a month for elementary level and Honorarium not exceeding Rs.16000/- in a month for Secondary level.

**Documents Required:-**

1. Self-attested Xerox copies of all the certificates and mark sheets from HSC onwards along with the filled in application form (**Annexure-I**).
2. Two recent colour passport size photograph of the candidate, one is to be pasted on the application form and another one in separate envelop to be enclosed along with the documents.
3. All the original certificates and mark sheets from HSC onwards must be verified with the candidates for verification at the time of Walk-in-interview.
4. If any candidate has experience in his/her concerned field or in any reputed institutions, the certificate in original must be produced before the committee.
5. One identity and address proof of the candidate is to be submitted.
6. Self-attested, Xerox copy of Aadhaar card and front page Bank Passbook.
7. Valid Residence Certificate of Kalahandi District issued on or after 01.01.2023 must be produced along with documents.

**Mode of Selection**

1. Preference will be given to the retired teachers and candidates having teaching experience.
2. The entire selection procedure will be decided by the Selection Committee.
3. The selection committee will select the candidates with reference to the eligibility criteria as mentioned in this notification and as per following norms :
  - a) 50% career weightage ( 50 marks ) = 1<sup>st</sup> div- 50 Marks , 2<sup>nd</sup> div with minimum 50% marks – 30 marks.
  - b) 30% teaching experience (30 marks ) = 1 year -10 marks , 2 years -20 marks . 3 years and above- 30 marks
  - c) 20% interview -20 marks

Total -100 Marks

Ten (10) months of teaching experience should be treated as a year and 10 marks will be awarded for each year of experience with minimum limitation of 30 marks. Candidates having more than 3 years of experience will be limited to 30 marks.

If the total marks scored by two or more candidates in computation of marks by selection committee gets equal , candidates scoring higher percentage of marks in CT or B.Ed as the case may be will get preference .

4. Selected candidates will have to perform his/her duties **by abiding all the rules and regulations of a residential school managed by ST & SC Dev. Deptt. Govt. of Odisha.**
5. The undersigned reserves right to cancel the interview in part/ whole and disengage the candidature without prior notice or assigning any reason thereof.
6. No T.A/D.A will be given for attending this interview.

  
**Collector & District Magistrate  
Kalahandi**

**Memo No. 1167 Date: 30/05/2023**

Copy along with enclosures submitted to the P.A , ITDA, Th.Rampur for kind information and publication.

Copy along with enclosures submitted to All the Block Development Officers of this District for kind information with a request to publish the notification in the block offices as well as concerned GPs.

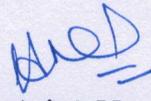
Copy forwarded to the C.I of Schools ( SSD), Kalahandi / D.I of Schools( SSD) , Kalahandi for information and necessary action .

Copy to office Notice Board.

  
**Collector & District Magistrate  
Kalahandi**

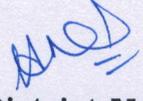
**Memo No. 1168 Date: 30 /05/2023**

Copy along with enclosures forwarded to the DIO, NIC, Kalahandi for information. He is requested to please publish the Notification in the District website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) for wide publication.

  
**Collector & District Magistrate  
Kalahandi**

**Memo No. 1169 Date: 30 /05/2023**

Copy submitted to the Joint Director, ST & SC Dev. Deptt., Odisha for kind information with reference to Deptt. letter no. 364 dated 13.01.2023.

  
**Collector & District Magistrate  
Kalahandi**

Vacancy Position of Guest Teachers (MCT) in the SSD Schools of kalahandi

Annexure-II

Sl. No.	Name of the School	Name of the Block	No. of vacancy
1	Govt. SSD Ashram School, Kerokuda	Kesinga	2
2	Govt. SSD High School, Pastikudi	Kesinga	1
3	Govt. SSD Ashram School, Dhansuli	Jaipatna	3
4	Govt. SSD High School, Khaliabhata	Jaipatna	1
5	Govt. SSD Girls High School, Uchhala	Jaipatna	1
6	Govt. SSD Ashram School, Bisamgiri	Th.Rampur	2
7	Govt. SSD Ashram School, Kathaghara	Th.Rampur	2
8	Govt. SSD Ashram School, Kathakura	Th.Rampur	2
9	Govt. SSD High School, Dumerpadar	Th.Rampur	1
10	Govt. SSD High School, Gunpur	Th.Rampur	1
11	Govt. SSD High School, Gopalpur	Th.Rampur	1
12	Govt. SSD Girls High School, Gopalpur	Th.Rampur	1
13	Govt. SSD Ashram School, Duked	M.Rampur	2
14	Govt. SSD Ashram School, Dedsuli	M.Rampur	1
15	Govt. SSD Ashram School, Patangi	M.Rampur	1
16	Govt. SSD Ashram School, Marding	M.Rampur	2
17	Govt. SSD Ashram School, Urladani	M.Rampur	2
18	Govt. SSD High School, Balibhata	M.Rampur	1
19	Govt. SSD High School, Madanpur	M.Rampur	1
20	Govt. SSD Ashram School, Amjore	Koksara	3
21	Govt. SSD Girls High School, Dhansara	Koksara	1
22	Govt. SSD Ashram School, Bhataguda	Bhawanipatna	2
23	Govt. SSD Ashram School, Funda	Bhawanipatna	2
24	Govt. SSD Ashram School, Madingpadar	Bhawanipatna	3
25	Govt. SSD Ashram School, Suhagpur	Bhawanipatna	2
26	Govt. SSD Ashram School, Gothabhata	Bhawanipatna	2
27	Govt. SSD Ashram School, Kaliakundal	Junagarh	2
28	Govt. SSD Ashram School, Kandulguda	Junagarh	1
29	Govt. SSD Ashram School, Madhupur	Lanjigarh	2
30	Govt. SSD High School, Kauguda	Lanjigarh	1
31	Govt. SSD High School, Lanjigarh	Lanjigarh	1
32	Govt. SSD Girls High School, Madhupur	Lanjigarh	1
33	Govt. SSD High School, Kuruguda	Junagarh	1
34	Govt. SSD Ashram School, Golamunda	Junagarh	2
35	Govt. SSD Girls High School, Jayantpur	Dharmagarh	1
36	Govt. SSD Girls High School, Dulakibandh	Kalampur	1

Vacancy Position of Guest Teachers (TGT Arts)

1	Govt. SSD Girls High School, Junagarh	Junagarh	1
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Vacancy Position of Guest Teachers (Hindi Teacher)

1	Govt. SSD Girls High School, Uchhala	Jaipatna	1
2	Govt. SSD Girls High School, Dhansara	Koksara	1
3	Govt. SSD Girls High School, Gopalpur	Th.Rampur	1
4	Govt. SSD Girls High School, Banipanga	Lanjigarh	1
5	Govt. SSD High School, Lanjigarh	Lanjigarh	1
6	Govt. SSD High School, Lubengarh	M.Rampur	1
7	Govt. SSD High School, Balibhata	M.Rampur	1
8	Govt. SSD High School, Madanpur	M.Rampur	1

Vacancy Position of Guest Teachers (Sanskrit Teacher)

1	Govt. SSD High School, Lubengarh	M.Rampur	1
2	Govt. SSD High School, Gopalpur	Th.Rampur	1
3	Govt. SSD Girls High School, Dhansara	Koksara	1

Vacancy Position of Guest Teachers (P.E.T.)

1	Govt. SSD Girls High School, Dhansara	Koksara	1
2	Govt. SSD High School, Gopalpur	Th.Rampur	1
3	Govt. SSD Girls High School, Jayantpur	Dharmagarh	1

Sanskrit Teacher	<p>1. Bachelor's Degree with Sanskrit as one of the elective/optional / Honours subjects from a recognized university with minimum 50% marks in aggregate and Shiksha Shastri ( Sanskrit ) a course prescribed by NCTE, from a recognized University /Institute .</p> <p>Or</p> <p>2. Shastri (Sanskrit ) with minimum 50 marks in aggregate from a recognized university and Shiksha Shastri ( Sanskrit) , a course prescribed by NCTE from a recognized University Institution .</p>
Hindi Teacher	<p>1. Bachelor's from a recognized university with Hindi as one of the elective/optional / Honours subjects with minimum 50% marks in aggregate .</p> <p>And</p> <p>One of the following Training Qualification :</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Sanstan , Agra</p> <p>b) B.H.Ed a course prescribed by NCTE, from a recognized University / Institute.</p> <p>c) B.Ed in Hindi , a course prescribed by NCTE, from Dakshin Bharat Hindi Prachar Sabha , Madras</p> <p>Or</p> <p>2. Bachelor's degree from a recognized University with minimum 50 % marks in aggregate with one of the following qualification :</p> <p>a) Rastrbhasa Ratna from Rastrabhasa Prachar Samiti , Wardha</p> <p>b) Shastri ( Hindi ) from Orissa Rastabhasa Parisad , Puri</p> <p>c) Snatak ( Acquired by June-2005, the date upto which the temporary recognition has been granted ) from Hindi Shiksha Samiti , Orissa , Cuttack.</p> <p>And</p> <p>One of the following Training Qualification :</p> <p>a) Hindi Shikshan Parangat from Kendriya Hindi Sanstan , Agra</p> <p>b) B.H.Ed a course prescribed by NCTE, from a recognized University / Institute.</p> <p>c) B.Ed in Hindi , a course prescribed by NCTE, from Dakshin Bharat Hindi Prachar Sabha , Madras</p>
Physical Education Teacher ( PET)	<p>+2 or its equivalent examination from a recognized institution with minimum 50% marks in aggregate And C.P.Ed/B.P.Ed from a recognized Board/ University.</p>

**APPLICATION FORM FOR GUEST TEACHER IN DIFFERENT SSD SCHOOLS UNDER ST  
& SC DEVELOPMENT DEPARTMENT OF KALAHANDI DISTRICT**

POST APPLIED FOR MCT/IAC/ISC CT/ TGT (Arts) / TGT (Science)

: \_\_\_\_\_ (mention subject)

NAME OF THE SCHOOL OPTED FOR:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

1. Name of the Candidate:

\_\_\_\_\_

2. Father's/Husband's Name:

\_\_\_\_\_

3. Address for Correspondence : At: \_\_\_\_\_ PO: \_\_\_\_\_

PS: \_\_\_\_\_ Dist: \_\_\_\_\_

4. Permanent Address : At: \_\_\_\_\_ PO: \_\_\_\_\_

PS: \_\_\_\_\_ Dist: \_\_\_\_\_

5. Contact Number(whatsapp): \_\_\_\_\_ Any alternative  
number: \_\_\_\_\_

6. Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
(in figure) \_\_\_\_\_

7. Nationality : \_\_\_\_\_ Caste: UR  / OBC  / SC  / ST

8. Sex : Male  / Female  Marital Status : Married  / Unmarried

9. Educational Qualification :

Qualification	Subjects Taken	Name of the Board/ University	Year of Passing	Maximum Mark	Marks Obtained	% of Marks	Career Marks
HSC							
+2 Sc/ Arts							
Graduation							
B.Ed.							
C.T							
OTHERS							

10. Experience in the field of Teaching from any recognized institute / State Board institute:

11. Any Correspondence will be made through district website i.e [www.rayagada.nic.in](http://www.rayagada.nic.in) only

12. **Declaration:** I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I have read the details in the Notification and do hereby declare that I fulfill all the conditions of eligibility prescribed. In case of any of the statement / particulars is/are found to be given wrong during or after the selection, my candidature for the said post will be cancelled / forfeited by the authority.

Date:

Place:

Full Signature of the Candidate