



OFFICE OF THE SUKANYA MAHILA MAHASANGHA, KALAMPUR
(Currently functioning at CDPO, Office, Kalampur)

Letter No. 73 / Date 11.04.2023

Sukanya Mahila Mahasangha, At/PO – Kalampur, PS-Kalampur, Dist - Kalahandi, Pin-766013 invites applications from candidates for the following positions of Community Support Staff.

Community Support Staff	CLF/GPLF/Bank	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs.Per Month)
CRP-CM	No.of CLF	57	10 th Pass	Rs.3000/-
Master Book Keeper(MBK)	No. of GPLF	6	12 th /Intermediate/ +2 pass	Rs.6000/-
Bank Mitra	No. of Bank	2	12 th / Intermediate/ +2 pass	Rs.6000/-

The CLF/GP wise vacancy details is attached herewith in Annexure-I for reference.

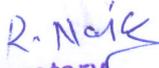
Other Eligibility Criteria:

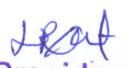
- Should be a woman and an SHG member.
- Should be able to read and write Odia.
- Well conversed with local language/dialect.
- Age: Minimum 18 years.
- Domicile: Residence of the same village/cluster in case of CRP-CM, same GP in case of MBK, GP/GPs coterminous with the service area of the concerned Bank for Bank Mitra.

General Terms & Conditions:

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer, Zilla Parishad, Kalahandi / NIC, Kalahandi.
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.

- 7) CLF / GPLF/ BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF /BLF / Government.
- 9) **The last date of receipt of application is 25.04.2023 by 5.30 PM.**

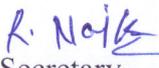

Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 74

Dt. 11.04.2023

Copy submitted to the Vice President, Zilla Parishad, Kalahandi /Chairman, Panchayat Samiti, Kalampur / PS member (All), Kalampur Block except Pandigaon, Kalampur, & Bandhakana GP for favour of kind information.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 75

Dt. 11.04.2023

Copy submitted to the Sarapanch (All) except Pandigaon, Kalampur, & Bandhakana GP for favour of information with a request to affix the notice in GP Office Notice Board.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 76

Dt. 11.04.2023

Copy submitted to the CDO-cum-EO, Zilla Parishad, Kalampur / District Social Welfare Officer, Kalampur for favour of kind information.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 77

Dt. 11.04.2023

Copy submitted to the Chief Information Officer, NIC, Kalahandi for information with a request to web host the notice in NIC portal of Kalahandi District.

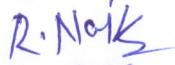

Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 78

Dt. 11.04.2023

Copy submitted to the Block Development Officer, Kalampur/ Child Development Project Officer, Kalampur for favour of information with a request to publish the notice in respective office notice board.

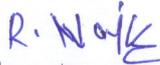

Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 79

Dt. 11.04.2023

Copy to Supervisor (All), ICDS, Kalampur for information with a request to publish the notice in all AWCs except Pandigaon, Kalampur, & Bandhakana.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 80

Dt. 11.04.2023

Copy to President/ Secretary, GPLFs (All) except Pandigaon, Kalampur, & Bandhakana for favour of information with a request to publish the notice in GPLF office notice board & respective CLFs.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur

Memo No. 81

Dt. 11.04.2023

Copy to Notice Board / Guard File of BLF for publish & record.


Secretary
Sukanya Mahila Mahasangha (BLF)
Kalampur


President
Sukanya Mahila Mahasangha (BLF)
Kalampur



Annexure-I

The CLF/GP wise vacancy details for different positions under BLF,Kalampur

Sl.No	Name of the Gram Panchayat	Master Book Keeper(MBK)	Bank Mitra	CRP-CM				
				Vacancy	Name of the CLF/Village			
1	Mandal	1	1 (Utkal Grameen Bank) The candidates of Mandal, Kotagaon and Nuagan GP can only apply for Bank Mitra	1	MANDAL CLF-A			
2				1	MANDAL BASTIPADA CLF-B			
3				1	MANDAL SARDHAPADA-CLF			
4				1	MANDAL COLONY PADA-CLF			
5				1	BHATIGAON DARLIPADA-CLF			
6				1	BHATIGAON LIMPADA-CLF			
7	Kotagaon	1	1 (Utkal Grameen Bank) The candidates of Mandal, Kotagaon and Nuagan GP can only apply for Bank Mitra	1	BALAGAON CLF-A			
8				1	BALAGAON CLF-B			
9				1	KOTAGAON BASTIPADA-CLF			
10				1	KOTAGAON MADHUPADA-CLF			
11				1	KOTAGAON PUJHARIPADA-CLF			
12				1	KOTAGAON SAGARPADA-CLF			
13				1	KHANDIDUNGRIGUDA BASTIPADA-CLF			
14				1	KHANDIDUNGRIGUDA NADIKHANDIPADA-CLF			
15				Nuagaon	1	1 (Utkal Grameen Bank) The candidates of Mandal, Kotagaon and Nuagan GP can only apply for Bank Mitra	1	NUAGAON-CLF
16							1	BHALUBUTURA-CLF
17	1	NAIKGUDA-CLF						
18	1	BINDHANIGUDA-CLF						
19	Deypur	1	1 (Utkal Grameen Bank) The candidates of Mandal, Kotagaon and Nuagan GP can only apply for Bank Mitra	1	DEYPUR CLF-A			
20				1	DEYPUR CLF-B			
21				1	PADARPADA-CLF			
22				1	BALICHADA-CLF			
23				1	BANKAPALA CLF-A			
24				1	BANKAPALA-CLF			
25				1	ICHHAPUR CLF-A			
26				1	ICHHAPUR CLF-B			
27				1	BABUKENDUGUDA-CLF			
28				Mingur	1	NIL	1	COLONY PADA-CLF
29	1	DERLAPADA CLF-A						
30	1	DERLAPADA CLF-B						
31	1	DHANPUR CLF-A						
32	1	DHANPUR CLF-B						
33	1	BHELAGAON CLF-A						
34	1	BHELAGAON CLF-B						
35	1	MATIKHAL-CLF						
36	1	DUNGRIGUDA-CLF						
37	1	KARMEL- CLF						
38	1	BHAINRI CLF-A						
39	1	BHAINRI CLF-B						
40	Bijmara	1	1 (State Bank of India, Bijmara) The candidates of Bijmara GP can only apply for Bank Mitra	1	MINGUR CLF-A			
41				1	MINGUR SISHAPADA SARGIPADA CLF-B			
42				1	BIJMARA CLF-A			
43				1	BIJMARA CLF-B			
44				1	BIJMARA CLF-C			
45				1	BIJMARA CLF-D			
46				1	DULKIBANDH CHANCHARAPADA-CLF			
47				1	DULKIBANDH GOUNTIAPADA CLF-B			
48				1	DULKIBANDH MATIAPADA-CLF			
49				1	DULKIBANDH BASTIAPADA-CLF			
50	1	DULKIBANDH BANAPADA-CLF						
51	1	DUMERMUNDA-CLF						
52	1	DUMERMUNDA PANIGAON-CLF						
53	1	DULKIBANDH NUAPADA-CLF						
54	1	PANIGAON CLF-A						
55	1	PANIGAON CLF-B						
56	Haramal	NIL	NIL	1	BIJMARA PIPALJHAPAR-CLF			
57				1	BRAHMAN KENDUGUDA-CLF			
Grand total		6	2	57				

R. Naik
Secretary
Sukanya B.L.F.
Kalampur

President
Sukanya B.L.F.
Kalampur

APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____ **Name of the GPLF:** _____

Name of the Bank Branch (Bank Mitra): _____ **Name of the Block:** _____

A	Personal Information		
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification <i>(Self attested photocopy of Certificates & Marksheets to be attached)</i>							
Sl. No	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution/ College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience <i>(Self attested photocopy of experience certificates and relevant documents to be attached)</i>					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D.	Language Proficiency (Put Tick Mark \surd in appropriate column)			
Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby; declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement