



**OFFICE OF THE TAHASILDAR, KALAMPUR, DIST- KALAHANDI**

No. 683

Date 21.06.18

**OFFICE ORDER**

Due to absence of Sri Subodh Kumar Mund Sr.Clerk Record Keeper a good Nos of Mutation cases are pending with the Record Keeper for verification since some days. For smooth Management of Record Room and verification of Online Mutation cases, Sri Division Dharua, Jr.Clerk is hereby kept in charge of Record Keeper till return of Sri Mund from leave.

Sri Dharua, JC is hereby directed to use LRMS by using his user Id and Password (to be created) and verify all e-mutation cases within 3 days by help of Sri Sunil Kumar Pattanaik, Amin to avoid any further delay in disposal of Mutation Cases.

*FM 21/6/18*  
Tahasildar, Kalampur.

Memo No

684

Date

21.06.18

Copy to person(s) concerned for information and necessary action.

*FM 21/6/18*  
Tahasildar, Kalampur.

Memo No

685

Date

21.06.18

Copy submitted to the Additional District Magistrate, Kalahandi/Sub-Collector, Dharmagarh/ DIO,NIC, Kalahandi for favour of information and necessary action.

*FM 21/6/18*  
Tahasildar, Kalampur.