

ODISHA LIVELIHOODS MISSION
ZILLA PARISHAD, KALAHANDI
MISSION SHAKTI DEPARTMENT, GOVT. OF ODISHA

Letter No.: 1071 // Date: 01-03-2023

NOTICE

EOI is invited from reputed registered Agency / Govt. Institution / NGO working in District for organizing different residential Training Program (Especially for women participants maximum up to 50 in a batch) under DMMU OLM, Kalahandi. The interested organization (Agency / Govt. Institution / NGOs etc.) may send their EOI in writing in sealed envelopes clearly mentioned on top "**EOI for conducting Training under OLM**" to the undersigned by Speed Post/ Regd. Post/Courier only by 1:00 pm. of 10 /03 /2023. The EOI sent through any other means of communication will not be accepted.

The details of Norm and format of EOI may be obtained at www.kalahandi.nic.in. Authority reserves the right to accept or reject any proposal or all proposals without assigning any reason thereof.


CDO-cum-District Mission Coordinator
OLM, ZP, Kalahandi

Memo No.: 1072

Date: 01 / 03 /2023

Copy to the DIO, NIC, Kalahandi for information with a request to web hoist the enclosed documents at www.kalahandi.nic.in up to 5:00 pm. of 10 /03 /2023.


CDO-cum-District Mission Coordinator
OLM, ZP, Kalahandi

EXPRESSION OF INTEREST FOR SELECTION OF TRAINING AGENCY TO CONDUCT CAPACITY BUILDING TRAINING UNDER OLM

The Expression of Interest is invited from reputed Institution such as Non-Government Organization / Trust / Cooperatives having experience in the field of Capacity Building and Training to be empanelled as District Training Partner to take up capacity building and training activities of Odisha Livelihoods Mission, Kalahandi, Department of Mission Sakti, Govt of Odisha. The organizations are required to apply on prescribed format (Anex-1) with all supporting documents through hard copies by Regd./Speed Post/Courier on or before 10/03/2023, 01.00 pm to The CDO-cum-District Mission Coordinator, DMMU, OLM, Zilla Parisad Kalahandi. The undersigned reserved the right to extend the date and accept or reject any or all proposals without assigning any reason thereof.

Applications are invited from the Organizations having following eligibility criteria.

- a) The agencies must be registered under Society Act /Trust Act/Cooperative Act/Company Act
- b) The organization must have in **existence for minimum of five (5) years** (As on 31.03.2022) in Kalahandi District.
- c) The organization should have undertaken capacity building training programme under Odisha Livelihood Mission/Mission Shakti at least for minimum three years in Kalahandi district.
- d) The organization should have an average annual turnover on Capacity Building training (OLM / Others Govt Training Programme) of Rs.25 lakhs per annum or (Rs.75 lakhs in last 3 yrs) in the last three (3) financial years (i.e., FY 2019-20, 2020-21 and 2021-22) implemented in Kalahandi district.
- e) The organization should not have been blacklisted by any Central or State government or Public Sector Undertakings.
- f) The organization must have required training **infrastructure (own / rented)** for conducting training programme at Bhawanipatna
- g) The agencies must have valid PAN and GST Registration.

1. The key criteria for the proposed training facility include:

- a) The venue for training must be located in the District Head quarter (Bhawanipatna) of Kalahandi District.
- b) The venue should have classroom of at least 600 square feet, dining hall, safe drinking water facility, separate toilet for men & women,
- c) Teaching aid (LCD TV / Projector, White board / Black board, Computer with speaker).
- d) At least two supporting human resource (Dedicated for Training) preferably one woman for taking care of accommodation of participants of residential training as well as class room training.
- e) There shall be separate accommodation for men and women as the training programme will be residential.
- f) Dining hall and own cooking facilities.

2. Documents Required for Proposal Submission

- a) **Security money Rs. 10,000/- (Ten Thousand (refundable))** vide Demand draft payment during the application period.

- b) Copy of the registration certificate of the organization.
- c) PAN and GST in the name of the organization
- d) Copy of 12 (A) and 80 (G) under Income Tax Act
- e) IT return for last three years (2019-20,2020-21,2021-22)
- f) Audited statement of accounts of last three years (2019-20 ,2020-21,2021-22)
- g) Documents in support of the relevant projects (i.e., capacity building and training)
- h) sanctioned by central/state government in last 5 years
- i) Power of attorney in favour of the authorized signatory.
- j) Self-declaration by the organization for not being black listed by central/state government/PSU.
- k) Photographs of proposed training infrastructure.
- l) Documents proofs of training venue located in Dist. Head quarter (own building / agreement in case of Lease building)

3. SELECTION PROCEDURE

OLM will carry out a preliminary verification of all the EoIs received for satisfying that they fulfill the prescribed Eligibility Conditions as evidenced by the enclosed documents. Only those Agencies which fulfill these criteria and get highest score will be selected by the OLM. One District level Training agency will be selected for conduct Capacity building training under OLM Kalahandi.

The EoI will be evaluated in terms of respective strengths of the Agencies as regards the following, carrying maximum marks as assigned to each of them as follows,

SI No	Parameter	Sub-Parameters	Maximum marks	Mark secure
1	Training Infrastructure			
a	Own building or Rent	ROR /Agreement submitted	10 Marks	
		Not submitted	0 Marks	
b	Location of training Center	Available in District Headquarter	10 Marks	
		Block / Other Place	0 Marks	
c	Training Hall	600 sq ft or more	10 Marks	
		500 sq ft or more	05 Marks	
		Less than 500 sq ft	0 Marks	
d	Hostel	Separate for Male and Female	10 Marks	
		Single Hostel	5 Marks	
		Not available	0 Marks	
e	Distance of Hostel from training center	Same campus of training location	10 Marks	
		Other	0 Marks	
f	Own Catering Service and Separate Dining Space	Available	10 Marks	
		Not Available	0 Marks	
2	Experience in Capacity building training programme under	More than 6 years	20 Marks	
		3 to 6 years	15 Marks	
		2 to 3 years	10 Marks	

	OLM /Mission Sakti in Kalahandi			
		No experience	0 Marks	
3	Annual Average turn over last 3 years (only training budget received from any Govt programme)	Average 25 lakhs or more per year in last 3 years (2019-20, 2020-21 and 2021-22)	20 Marks	
		Average 15 lakhs or more per year in last 3 years (2019-20, 2020-21 and 2021-22)	10 Marks	
		Less than 15 lakhs	0 Marks	
TOTAL - 100 MARKS				

The Final selection of Training centre will be made by the evaluation committee formed under the chairmanship of undersigned on the basis of physical verification, cost effectiveness and quality of training site.

The interested organization (Firms / Govt. Institution / NGOs etc.) may send their EOI in writing in sealed envelopes clearly mentioned on top "**EOI for conducting Training under OLM**" to the undersigned by Speed Post/ Regd. Post only **by 1:00 pm. of 10/03/2023**. The EOI sent through any other means of communication will not be accepted.

Authority reserves the right to accept or reject any proposal or all proposals without assigning any reason thereof.

After selection of the Training Institution, The Training Calendar along with category & Budget will be communicated to the concerned Institution. The payment will be reimbursed after completion of each Training programme through PFMS/RTGS only after submission of proper bill/Invoice.

Proposals to be sent to the following Address.

The Chief Development Officer-cum-Executive Officer
Odisha Livelihoods Mission, Zilla Parishad
Bhawanipatna, Kalahandi
Pin-766 001

28
CDO-cum-District Mission Coordinator
OLM, ZP, Kalahandi

APPLICATION FOR SUBMISSION OF EOI (Annex-I)

**EXPRESSION OF INTEREST FOR SELECTION OF TRAINING AGENCY TO
CONDUCT CAPACITY BUILDING TRAINING**

SL NO	PARTICULARS	DETAILS
1	Name of the organization	
2	Office Address of the organization: Complete Address: E.Mail : Contact No	
3	Contact Person	
	Name	
	Designation /Title	
	Telephone No	
	Land line	
	Mobile	
	Email.-	
4	Identity /Legal status	
	Is Organisation Registered, Yes/No	
	If yes, Under: Under Society registration act /under trust act /company act /any others and registration No and date	
5	Registration no of 12 A and 80 G of IT Act,	
6	PAN	
7	GST No and attach return file copies of last year (2021-22)	
8	Since how long it is operation (No of Years) in Kalahandi district	
9	Operational area of the Organization in Kalahandi district	
10	Audited Reports of last 3 years	
	2021-22	
	2020-21	
	2019-20	

12. Work Experience in Capacity building training in last 3 years under Odisha Livelihood Mission Kalahandi

Sl. No	Year	Name of the Project	Source of Fund	Project cost	Submit of sanction training letter, agreement etc.
1	2021-22				
2	2020-21				
3	2019-20				
	Total				

13. Experience in Capacity building training in last 5 years with supports of State /Center Govt

Sl No	Name of the Project	Source of Fund	Year of experience

14. Training Venue facilities Details

Sl No	Particulars	Details
1	Training Venue a. Location of the venue (District headquarter) b. Own infrastructure/ Rented building c. Connectivity to the training venue d. Ambience (free from markets, academic institutions, and religious institutions)	
2	Classroom facilities	

	<ul style="list-style-type: none"> a. Size of the class room (minimum 600 sq.ft.) b. Sitting arrangement c. Teaching Aid (LCD TV / Projector, White board / Black board, Computer with speaker) d. Electricity facility with power back-up (inverter/generator). e. Display of IEC materials 	
3	<p>Dining Hall</p> <ul style="list-style-type: none"> a. Located close to training hall b. Wash basin, Drinking water (Water Filter) c. Own cooking facility d. Proper light and fan facility 	
4	<p>Lodging facility</p> <ul style="list-style-type: none"> a. Lodging facility with cot, mattress, bed sheet and pillow etc b. Proper light and fan c. Separate toilet/bath room for men and women 	

DECLARATION.

I/We hereby declared that the terms and conditions, specification etc. given with the EOI notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by/our knowledge. I/ We understand that in case of any deviation in the above statement at any state, the Agency/Institution will be blacklisted and will not have any dealing with in future.

Seal and Signature of the Head of the Agency/Institution

Date :
Place :