

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI**  
**BALIKA VIDYALAYA (KGBV), BANKAPALA**  
**KALAMPUR BLOCK, KALAHANDI**

Tender Call Notice

Letter No 56 /

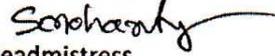
Date 14.02.2023

Office of the Headmistress, KGBV BANKAPALA of Kalahandi district have invited sealed tenders from the registered firms/manufacturer/authorized dealers/whole sellers/Govt. stores for supply of the item grocery, cosmetics, toilet items to KGBV, Bankapala of Kalahandi Dist as per following details.

Particular	Kasturaba Gandhi Balika Vidyalaya (KGBV), Bankapala
Address	At- Bankapala Po- Deypur, Block- Kalampur, Dist- Kalahandi
Cost of tender paper	Rs.200/-
Last date & time of receiving tender	<u>14.02.2023 to 20-02-2023 1 P.M</u>
Date & Time of opening of tender	<u>20.02.2023 3 P.M</u>

For details visit District website [www.kalahandi.nic.in](http://www.kalahandi.nic.in) & [www.opepa.in](http://www.opepa.in)

By order of BDO-cum-Chairman

  
Headmistress

Govt. UPS (KGBV) Bankapala  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

Memo No. 57 / Date 14.02.23 /

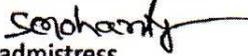
Copy to DIO, NIC, Kalahandi/Assistant Director (MIS) OPEPA for information with a request to hoist the above matter along with the detail enclosure in the District/OPEPA website.

  
Headmistress

Govt. UPS (KGBV) Bankapala  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

Memo No. 58 / Date 14.02.23 /

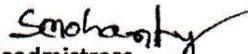
Copy to the DPC/SSA/Kalahandi for information necessary action.

  
Headmistress

Govt. UPS (KGBV) Bankapala  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

Memo No. 59 / Date 14.02.23 /

Copy to the Deputy Director, (Girls Education) OPEPA, Bhubaneswar for information and necessary action.

  
Headmistress

Govt. UPS (KGBV) Bankapala  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

Memo No. 60 / Date 14.02.23 /

Copy to the Editor the Samaja for information and they are requested to publish the tender call notice one day issue only on Dt with financial limit. Each and submit the necessary bills towards the cost Advertisement for payment within seven days.

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI  
BILIKA VIDYALAYA (KGBV), PALA BANKA  
KALAMPUR BLOCK, KALAHANDI**

**TENDER CALL NOTICE**

Sealed Tender are invited from the registered firms/manufacturer/authorized dealers/whole sellers/Govt. stores for supply of the item grocery, cosmetics and toilet items, items to the KASTURABA GANDHI BALIKA VIDYALAYA, BANKAPALA, KALAMPUR BLOCK of Kalahandi district for the year 2022-23. The tender form with other particulars and the list of the items can be obtained from the office of the KGBV from 10:00 AM to 04:00 PM in all working day w.e.f.

to

on

payment of Rs.200/ (Two hundred only) non refundable in shape of Bank draft payable in the State Bank of India. The tender paper completed in respect along with requisite documents and Earnest money in **shape** of Bank Draft drawn in favor of the Headmistress and Chairperson KGBV Bankapala payable at the State Bank of India would only be deposited in this KGBV up to 01:00 PM on

dt

The KGBV Level Purchase Committee meeting will be held on date **at 11:00 AM** as mentioned in the 1st page for opening of the tender. The chairman of the Purchase Committee (B.D.O) reserves the right to

accept or reject the tender in whole or in part without assigning any reason thereto.

Type your text

Headmistress

Govt UPS (KGBV) Bankapala

*Sophanya*  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA VIDYALAYA**  
**(KGBV), BANKAPALA KALAMPUR BLOCK, KALAHANDI**

**Tender Paper**

(The HM will fill up the name and address of the firm who will purchase the tender paper from the concerned KGBV in case of downloading from the website there is no need to fill up the name and address of the firm)

To

M/s \_\_\_\_\_  
\_\_\_\_\_

Sub- Tender for supply of \_\_\_\_\_

1. Sealed tender for supply of the articles shown in the attachment statement are invited by the undersigned on behalf of KASTURABA GANDHI BALIKA VIDYALAYA, BANKAPALA up to 01:00 PM Date \_\_\_\_\_. The tender should be sent under strong sealed cover marked as "TENDER FOR THE SUPPLY OF \_\_\_\_\_" and not by the name. The tender will be opened in the office of the Headmistress on Dt. \_\_\_\_\_ at 11:00 AM.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 15 unless specified in otherwise in the tender, it shall be constructed that the terms and conditions stipulated hereunder have been agreed to.
3. The rate should be F.O.R, Vidyalaya and should include GST and any other taxes or imposition whatever liable in respect of the supplier. The KGBV shall not pay freight etc.
4. There should not be any over writing, correction in the tender. If a figure is to be amended, if it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind himself to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attachment statements he/she may decide. On the acceptance of the tender it will become a contract and the contractor shall be bound by the terms and conditions of the tender and the provision of G.F.R.
6. The tender should submit his/her tender form along with earnest money amount in as fixed and published in the tender notification in form of Bank draft payable to the **Headmistress and Chairperson KGBV, Bankapala** which will be refunded in the event of rejection of the tender. The earnest money will be forfeited in the event of failure to comply with contract. In the event of the tender being accepted the earnest money will be adjusted towards security deposit which shall be payable at the rate of 5% of the total amount of the articles. If the contractor is not agreeable to pay security deposit the reason therefore should be specified and the undersigned reserves the right to accept or reject the request.
7. If the contractor fails to supply the articles within the time stipulated in the letter of acceptance by the undersigned, the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person of the firm

and the difference of price If any shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount

The quantity of articles indicated in the attachment statement may be increased or decreased at the discretion of the undersigned without assigning any reason.

Prior to acceptance of the tender, the undersigned reserve the rights to call for samples or demonstration and the contractor shall be liable to **supply** the sample given demonstration free of cost

10. The rate quoted by the contractor shall hold **good up to 31<sup>st</sup> March, 2023**. No amount amendment in the rate accept increased/decreased in the rate of sales tax during the period of supplier will be accepted. For the branded item if there would be some free gifts schemes marked on the packing, the same would be liable to be supplied with the articles on free of cost also and also shown in the bill

11. In the event of acceptance of the tender and placing of the order for purchase the articles order for would be subjected to an inspection by the undersigned or his representative and are liable to be rejected if the article supplied are not according to approved samples or don't conform to the specification prescribed.

12. In case of tender for vegetables

The participants of the tender in response to advertisement published are eligible to participate the tender for the vegetable quarterly (April June, July Sept, Oct Dec, & Jan Mar) it will be continue till March 2023. The tender form will be available on 24<sup>th</sup> of June/Sept/Dec and it will be finalized on 29<sup>th</sup> of that month if it is a Government Holiday next day will be open. The committee has reserved the right to accept fully or partially or to cancel at any time.

13. The amount of security deposit shall be retained by the KGBV for period of 6 month from the date of completion of supplies as a safeguard against any defect appearing in the articles supplied within the period. The Security Deposit amount will be refunded without interest 14. In no case the payment will be made above maximum retail price (MRP)

15. Tender which doesn't comply with the above condition is liable to be rejected

16. The sealed tender should invariably contain:

**GST (Goods and services Tax) and other tax clearance certificate from the competent authority**

Copy of the GST of concern firm

Copy of permanent registration certificate from the commercial department Earnest money.

Lowest rate as well as terms of supply if any

Specification and printed catalogue and other concerned literature of the equipment to be supplied.

In case of authorized dealers, authorization letter from the manufacturer/supplier

*Senohandy*

4 H.M. Lum- onveni  
G.B.V. Hostel Bankapala  
Block- Kalampur

Signature of the authorized person on all pages with date.

17. The tendering firm/agencies are required to enclosed attested photo copies of following documents, failing to which their bids will be summarily/out rightly rejected and will not be considered any further:

Page



H.M. Cum- Convener  
...G.B.V. Hostel Bankapala  
Block- Kalampur

- a) Registration certificated as per the existing norms.
- b) Copy of GST registration certificates
- c) Copy of PAN card

Sl No	Name of the items	Amount of Earnest Money
1	Grocery	Rs 22000
2	Cosmetics & Toilet items	Rs 1500/-

*Sonohant*  
H.M. Cum- Convener  
G.B.V. Hostel Bankapala  
Block- Kalampur

6

**INSTRUCTIONS TO THE TENDERER**

1. Tender is to be submitted in the prescribed **tender** forms consisting of technical bid and financial bid only along with terms and conditions in the office of the concerned KGBV.
2. The tender **shall** submit technical bid and financial bid **in two** separate sealed envelopes which should be prescribed as Technical/Financial bid items tendered name of the bidders and should be duly sealed and put in a big envelopes which too should be duly sealed

The tender in sealed envelope shall be accepted up to

3. (i)

dt..

hrs on

and technical bid shall be opened first by the duly constituted committee on in the office of the Headmistress, **KGBV**, Bankapala on the scheduled date as mentioned in the notification in presence of the tenderer or their authorized agents.

(ii) Decision of the purchase committee to **declare** any of the tender to have or have not qualified in technical bidding shall be final. Intimation of decision of the competent authority shall be conveyed to the tenderers in due course of time.

4. (i)

opened.

Financial bids of only those tenderers who qualify in the technical **bid**, shall be

(ii) There should not be any cutting and/ over **writing** in the tender form No amendment or additions in the terms and conditions indicated on a separate paper or attachment will be accepted

5. The tenderer must **sign** the terms and conditions and submit along with the technical bid, otherwise the tender is liable to be rejected.

6. The tenderer should submit the tender form along with **the** earnest money deposit in the form of Demand Draft drawn in favor of Headmistress Chairperson KGBV Bankapala

Dur "**Payable at SBI KALAMPUR**". Tenderer should **be pay**

Rs.200/ (Two hundred only) towards the cost of the tender form in **case** of downloading from NIC Website.

  
M.M. Lum- Convenor  
K.G.B.V. Hostel Bankapala  
Block- Kalampur

## UNDERTAKING BY THE SUPPLIER

We M/s \_\_\_\_\_ agree fully that within the terms and conditions specified in the paragraph 3 to 17 and enclose the rates of the items as per list and specification given by the Headmaster/Headmistress of KGBV, \_\_\_\_\_ in printing letters head or form of the firm.

Signature \_\_\_\_\_

Name of the proprietor \_\_\_\_\_

Seal of the firm \_\_\_\_\_

Witness (Signature, name and address)

1. \_\_\_\_\_

2. \_\_\_\_\_

PLACE \_\_\_\_\_

DATE \_\_\_\_\_

**CHECLIST OF DOCUMENTS/ STATEMENTS FOR FINANLIZATION OF TENDER**

SI No	Name of the documents required	Remarks
1.	Whether required EMD in form of DD attached or not	
2.	GST, Attached or not Details valid up to _____	
3.	Registration certificate attached or not and dealership certificate	
4.	Income return & PAN Card copy attached or not.	
5.	Any other document related to supply	
6.	Signature of the tender in the form or not Along with witness	
7.	Others if any (Sample etc)	

Name of the bidder \_\_\_\_\_

Signature of the verifying officer

Signature of the committee member

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI**  
**BALIKA VIDYALAYA (KGBV), BANKAPALA**  
**KALAMPUR BLOCK, KALAHANDI**

**Quotation for supply of grocery for the financial year 2022-23**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs. \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

**Technical bids 9 para-1**

**Part A (to be filled by the tenderer)**

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of the Office of the HM. KGBV, BANKAPALA, dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, Bankapala the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1. Earnest Money	(a) Bank _____ (b) Draft no _____ date _____ (c) Amount Rs _____
2. Income Tax return for F.Y. 2020-21&2021-22	Income tax PAN no _____ Enclosed: Yes/No
3. GST clearance certificate from the competent authority	(a) GST No _____ (b) Issuing authority: _____ (c) Period of validity _____
4. Financial capacity of the tenderer	Audited balance sheet for the year 2020-21& 2021-22 Annexed: Yes/No Financial year turn over 201 -1
5. Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6. Registration certificate of firm	No. and date of certificate _____ (a) Certificate no _____ date _____ (b) Designation of certificate issuing officer _____ (c) Attested photocopy of the certificate annexed: Yes/No

Signature of the tenderer with seal

  
H.M. Cum- Convenor  
K.G.B.V. Hostel Bankapala  
Block- Kalampur.

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI**  
**BALIKA VIDYALAYA (KGBV), BANKAPALA**  
**KALAMPUR BLOCK, KALAHANDI**

**Quotation for supply of grocery for the financial year 2022 - 23**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of grocery items as per terms and condition of the tender notice of the Office of the HM. KGBV, Bankapala which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, Cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B(to be filled by the tenderer)**

**PARTICULARS OF THE ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate quoted
1	Rice	Subarnamasuri/Good quality	Per kg	
2	Toor dal(Non-polish)	Ajanta/Badak brand/Good quality	Per kg	
3	Toor dal(Polish)	Ajanta/Badak brand/Good quality	Per kg	
4	Gram(Desi buta)	Dehusk-Bada dana/Good quality	Per kg	
5	Chana Dal	Good quality	Per kg	
6	Whole green gram	Good quality	Per kg	
7	Dry peas	White-Good quality	Per kg	
8	Atta	Ashribad	Per kg	
9	Besan	Shree Ganesh/Lalkilla	Per kg	
10	Rajma	Good quality	Per kg	
11	Kabuli chana	Good quality	Per kg	
12	Suji(Bad dana)	Shree Ganesh/Bajrang Bhoj	Per kg	
13	Idly Suji	Shree Ganesh/Bajrang Bhoj	Per kg	
14	Cooking oil	Fortune/King soyabin	Per ltr	
15	Vanaspati	Ruchi	Per kg	
16	Sugar	Bad dana of good quality	Per kg	
17	Biscuit	Parle G(small pack)/Marie gold	Per kg	
18	Amulspray	Refill pack/good quality	Per kg	
19	Biri dal	Good quality	Per kg	

Page ( )

  
H.M. Cum- Convenor  
K.G.B.V. Hostel Bankapala  
Block- Kalampur

20	Salt	Tata Salt	Per kg	
21	Papad	Haldiram/Priya	Per kg	
22	Jaggery	Good quality	Per kg	
23	Cashew nut	Broken-Good quality	Per kg	
24	Vermicelli	Haldiram/MTR	Per kg	
25	Cummin seeds(Jeera)	Good quality	Per kg	
26	Mustard seeds(Sorisha)	Good quality	Per kg	
27	Fenugreek(Methi)	Good quality	Per kg	
28	Curry powder	Everest/Ruchi	Per kg	
29	Fish curry powder	Everest/Ruchi	Per kg	
30	Chicken masala powder	Everest/Ruchi	Per kg	
31	Mutton masala powder	Everest/Ruchi	Per kg	
32	Chilly powder	Everest/Ruchi	Per kg	
33	Turmeric powder	Everest/Ruchi	Per kg	
34	Dry red chilli	Good quality	Per kg	
35	Chat masala pd.	Everest/Ruchi	Per kg	
36	Tempering masala	Everest/Ruchi	Per kg	
37	Bay leaf(Tej patra)	Good quality	Per kg	
38	Payees rice	Ruchi	Per kg	
39	Match box	Camel	Per kg	
40	Pickle	Nillon/Ruchi	Per kg	
41	Mixture	Narayani/Jay laxmi	Per kg	
42	Vim bar	Good quality	Per pcs	
43	Soyabean	Fortune/Ruchi	Per kg	
44	Mustard oil	Ruchi/Double hiran	Per ltr	

**Signature of the tenderer with seal**

Name.....Capacity.....

Postal Address.....

.....

.....

Mobile No.....

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI  
BALIKA VIDYALAYA (KGBV), BANKAPALA  
KALAMPUR BLOCK, KALAHANDI**

**Quotation for supply of Cosmetics and toilet items for the financial year 2022 - 23**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

Technical bids 9 para-1  
Part A (to be filled by the tenderer)

I/we here by submit technical bid for supply of \_\_\_\_\_ as per terms, conditions and specifications of the above mentioned notification of Office of the HM. KGBV, BANKAPALA , dist Kalahandi which are acceptable to us. I/we are aware that while evaluating the technical bid, if any/ part as decided by the Office of the HM. KGBV, BANKAPALA the terms/items mentioned below is not found meeting the requirement of the tender notice, the BID will not be accepted.

1. Earnest Money	(d) Bank _____ (e) Draft no _____ date _____ (f) Amount Rs _____
2. Income tax return 2020 - 21&2021 - 22	Income tax PAN no _____ Enclosed: Yes/No
3. GST clearance certificate from the competent authority	(d) GST No _____ (e) Issuing authority: _____ (f) Period of validity _____
4. Financial capacity of the tenderer	Audited balance sheet for the year 2020 - 21&2021 - 22 --- Annexed: Yes/No Financial year turn over 201 -1
5. Submitting of product prospectus/ brochures/samples of _____ as per list & specifications. (Where applicable)	Yes/No
6. Registration certificate of firm	No. and date of certificate (d) Certificate no _____ date _____ (e) Designation of certificate issuing officer _____ (f) Attested photocopy of the certificate annexed: Yes/No

Signature of the tenderer with seal

**OFFICE OF THE HEADMISTRESS, KASTURABA GANDHI BALIKA  
VIDYALAYA (KGBV), BANKAPALA  
KALAMPUR BLOCK, KALAHANDI**

**Quotation for supply of cosmetics/toilet items for the financial year 2022 - 23**

1. Name & address of the party/firm: \_\_\_\_\_
2. Registration No of the firm: \_\_\_\_\_ validity up to \_\_\_\_\_
3. Earnest money deposited Rs \_\_\_\_\_ vide bank draft no \_\_\_\_\_ dt \_\_\_\_\_
4. Money receipt no. and date of the tender purchase: \_\_\_\_\_

I/we submit financial bid for the supply of cosmetics/toilet items as per terms and condition of the tender notice of the Office of the HM. KGBV, BANKAPALA which are acceptable to me/us.

Rated quoted are inclusive of all 9 basic, cess, CST/LST if applicable from the point of dispatch, insurance, freight from dispatching point of specified destination for delivery at mentioned destination.

**Part-B (to be filled by the tenderer)**

**PARTICULARS OF THE ITEMS**

Sl No	Name of the articles	Specification	Unit	Rate per unit
1	Tooth brush	Ajanta	Per pcs	
2	Tooth paste(50 gm)	Close up/colgate	Per pcs	
3	Washing soap(150gm)	Surf excel	Per pcs	
4	Bathing soap(100gm)	Lifebouy/Dettol	Per pcs	
5	Coconut oil	Nihar/Parachute	Per pcs	
6	Shampoo	Clinic+	Per pcs	
7	Washing powder(200 gm)	Wheelactive/surf excel	Per pcs	
8	Blue	Ujala	Per pcs	
9	Tongue cleaner	Good quality	Per pcs	
10	Soap case	Good quality	Per pcs	
11	Cold cream	Ponds	Per pcs	
12	Vaseline	Good quality	Per pcs	
13	Lip Bam	Blue heaven	Per pcs	
14	Nail cutter	Good quality	Per pcs	
15	Sanitary pad	Stayfree/whisper	Per pcs	
16	White phenyl(1 ltr bottle)	Double elephant	Per pcs	
17	Black phenyl(1/2 ltr bottle)	Good quality	Per pcs	
18	Bleaching powder	Good quality	Per kg	
19	Toilet Acid	Sanitol	Per ltr	
20	Gamacin powder	Good quality	Per kg	
21	Toilet cleaner(650ml)	Harpic	Per pcs	

**Part-B to be filled by the tenderer**

I/we undertake to abide by the terms and conditions of tender notice along with annexure.

Signature of the tenderer with seal

Name.....Capacity.....

Postal Address.....

.....  
.....

Mobile No.....

*amshandy*  
H.M. Cum- Convener  
K.G.B.V. Hostel Bankapala  
Block- Kalampur